



VILLAGE OF DEERFIELD

Village of Deerfield

Americans with Disabilities Act (ADA) Self-Evaluation & Transition Plan

December 2024

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Acknowledgements:

The Village of Deerfield has prepared this transition plan with the assistance of the consultant team led by Kimley-Horn and Associates, Inc. The consultant team, the ADA Coordinator, and the contributing departments of Deerfield are responsible for developing the ADA Self-Evaluation and Transition Plan report and program.



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Abbreviations

ADA – Americans with Disabilities Act

ABA – Architectural Barriers Act

ADAAG – Americans with Disabilities Act Accessibility Guidelines

CDBG – Community Development Block Grant

CFR – Code of Federal Regulations

CID – Community Improvement District

CIP – Capital Improvement Projects

DOJ – United States Department of Justice

FHWA – Federal Highway Administration

MUTCD – Manual on Uniform Traffic Control Devices

PROWAG – Proposed Public Rights-of-Way Accessibility Guidelines

PSA – Programs, Services, and Activities

TAD – Tax Allocation District

TIF – Tax Increment Financing District



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1.0 Introduction

1.1 Purpose

The purpose of this Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan is to summarize the activities completed to-date related to ADA compliance and to create a roadmap for the Village of Deerfield to update their ADA Transition Plan. Prioritization methodology for evaluating and implementing improvements was developed based on the applicable 2010 ADA Standards and 2011 Proposed Public Rights-of-Way Accessibility Guidelines (PROWAG), and the details are provided in this document.

This document includes an overview of the ADA and provides recommendations for the Village of Deerfield based on guidance from the Federal Highway Administration (FHWA) and U.S. Department of Justice (DOJ) to improve accessibility for the public.

1.2 Legislative Mandate

The ADA is a civil rights law that mandates equal opportunity for individuals with disabilities. The ADA prohibits discrimination in access to jobs, public accommodations, government services, public transportation, and telecommunications. Title II of the ADA also requires that all programs, services, and activities (PSAs) of public entities provide equal access for individuals with disabilities.

The Village of Deerfield will undertake a comprehensive evaluation of its PSAs to determine the extent that individuals with disabilities may be restricted in their access.

1.3 ADA Self-Evaluation and Transition Plan Development Requirements and Process

The Village is obligated to observe all requirements of Title I in its employment practices; Title II in its policies, programs, and services; any parts of Titles IV and V that apply to the Village and its programs, services, or facilities; and all requirements specified in the applicable ADA Standards and 2011 PROWAG that apply to facilities and other physical holdings.

Title II has the broadest impact on the Village of Deerfield. Included in Title II are administrative requirements for all government entities employing more than 50 people. These administrative requirements are:

- Completion of a Self-Evaluation;
- Development of an ADA complaint procedure;
- Designation of at least one (1) person who is responsible for overseeing Title II compliance; and
- Development of a Transition Plan to schedule the removal of the barriers uncovered by the Self-Evaluation process. The Transition Plan will become a working document until all barriers have been addressed.

This document describes the process developed to complete the evaluation of the Village's PSAs and facilities, provides possible solutions to remove programmatic barriers, and presents a Transition Plan for the modification of facilities and public rights-of way to improve accessibility. The Transition Plan will guide the planning and implementation of necessary program and facility modifications over the next several years. The ADA Self-Evaluation and Transition Plan is significant in that it establishes the Village of Deerfield's ongoing commitment to the development and maintenance of PSAs and facilities that accommodate all its citizenry.



1.4 Discrimination and Accessibility

Program accessibility means that, when viewed in its entirety, each program is readily accessible to and usable by individuals with disabilities. Program accessibility is necessary not only for individuals with mobility needs, but also for individuals with sensory and cognitive disabilities.

Accessibility applies to all aspects of a program or service, including but not limited to physical access, advertisement, orientation, eligibility, participation, testing or evaluation, provision of auxiliary aids, transportation, policies, and communication.

The following are examples of elements that should be evaluated for barriers to accessibility:

1.4.1 Physical Barriers

- Parking
- Path of travel to, throughout, and between buildings and amenities
- Doors
- Service counters
- Restrooms
- Drinking fountains
- Public telephones
- Path of travel along sidewalk corridors within the public rights-of-way
- Access to pedestrian equipment at signalized intersections

1.4.2 Programmatic Barriers

- Building signage
- Customer communication and interaction
- Non-compliant sidewalks or curb ramps
- Emergency notifications, alarms, and visible signals
- Participation opportunities for Village of Deerfield sponsored events

1.4.3 Ongoing Accessibility Improvements

Village of Deerfield PSAs and facilities evaluated during the Self-Evaluation will continue to be evaluated on an ongoing basis, and the ADA Transition Plan will be revised to account for changes that have been or will be completed since the initial Self-Evaluation. This Plan will be posted on the Village of Deerfield's website for review and consideration by the public.

1.4.4 Village of Deerfield Approach

The purpose of the Transition Plan is to provide the framework for achieving equal access to the Village of Deerfield's programs, services, and activities within a reasonable timeframe. Deerfield's elected officials and staff believe that accommodating persons with disabilities is essential to good customer service, ensures the quality of life Deerfield residents seek to enjoy, and guides future improvements.

The Village of Deerfield should make reasonable modifications in PSAs when the modifications are necessary to avoid discrimination based on disability, unless the Village can demonstrate that making the modifications will fundamentally alter the nature of the program, service, or activity. The Village will not place surcharges on individuals with disabilities to cover the cost involved in making PSAs accessible.

1.5 Exceptions and Exemptions

A municipality is not required to take any action that would create any undue financial or administrative burden for the public entity, create a hazardous condition for other people, or threaten or destroy the historic significance of a historic property.

In determining whether an alteration would impose an undue financial or administrative burden on a covered entity, factors to be considered include: (i) the nature and cost of the alteration needed; (ii) the overall financial resources of the facility or facilities involved in the provision of the reasonable accommodation; the number of persons employed at such facility; the effect on expenses and resources, or the impact otherwise of such accommodation upon the operation of the facility; (iii) the overall financial resources of the covered entity; the overall size of the business of a covered entity with respect to the number of its employees; the number, type, and location of its facilities; and (iv) the type of operation or operations of the covered entity, including the composition, structure, and functions of the workforce of such entity; the geographic separateness, administrative, or fiscal relationship of the facility or facilities in question to the covered entity.

In determining whether an alteration would threaten or destroy the historic significance of a historic property, the Village of Deerfield should first confirm if the property is on the National Register of Historic Places. Based on a search of the National Register of Historic Places NPGallery Database (<https://npgallery.nps.gov/nrhp>) and the associated geodatabase (<https://irma.nps.gov/DataStore/Reference/Profile/2210280>), there is one (1) registered historical place within the Village of Deerfield, but there may be other documentation available not provided on these websites. The registered historical places are:

- (1) Chicago, Milwaukee and St. Paul Railway Passenger Depot (Deerfield Rd Metra Station)

A municipality is not necessarily required to make each of its existing facilities accessible to and usable by individuals with disabilities. In the event the Village of Deerfield determines a proposed action would generate undue financial or administrative burden, create a hazardous condition for other people, or threaten or destroy the historic significance of a historic property, a municipality has a responsibility to communicate and document the decision and the methodology used to reach it. If an action would result in such an alteration or such burdens, a municipality shall take any other actions that would not result in such an alteration or such burdens but would nevertheless ensure that individuals with disabilities receive the benefits or services provided by the Village of Deerfield.

1.6 New Construction and Alterations

If the start date for construction is on or after March 15, 2012, all newly constructed or altered state and local government facilities must comply with the 2010 ADA Standards. Before that date, the 1991 Standards (without the elevator exemption), the Uniform Federal Accessibility Guidelines, or the 2010 ADA Standards may be used for such projects when the start of construction commences on or after September 15, 2010.

The most recent standard is the 2010 ADA Standards, which sets the minimum requirements – both scoping and technical – for newly designed and constructed or altered state and local government facilities, public accommodations, and commercial facilities to be readily accessible to and usable by individuals with disabilities. It is effectuated from 28 Code of Federal Regulations (CFR) 35.151 and the 2004 Americans with Disabilities Act Accessibility Guidelines (ADAAG). However, the FHWA and DOJ recommend using PROWAG for designing facilities within the public rights-of-way as a best practice until it is adopted at the federal level. The Manual on Uniform Traffic Control Devices (MUTCD) is also incorporated by reference within PROWAG. It is recommended that the Village of Deerfield adopt PROWAG so that it becomes an enforceable document for all Village projects within the public rights-of-way, regardless of its adoption status at the state and federal level.



2010 ADA Standards

The Department of Justice's revised regulations for Titles II and III of the Americans with Disabilities Act of 1990 (ADA) were published in the Federal Register on September 15, 2010. These regulations adopted revised, enforceable accessibility standards called the 2010 ADA Standards. On March 15, 2012, compliance with the 2010 ADA Standards was required for new construction and alterations under Titles II and III. March 15, 2012, is also the compliance date for using the 2010 ADA Standards for program accessibility and barrier removal.

PROWAG

The U.S. Access Board recently published new guidelines under the ADA and the Architectural Barriers Act (ABA) that address access to sidewalks and streets, crosswalks, curb ramps, pedestrian signals, on-street parking, and other components of public rights-of-way. These guidelines also review shared use paths, which are designed primarily for use by bicyclists and pedestrians for transportation and recreation purposes. The Accessibility Guidelines for Pedestrian Facilities in the Public Rights-of-Way (PROWAG) provide minimum guidelines for the accessibility of pedestrian facilities in the public rights-of-way. When these guidelines are adopted, with or without modifications, as accessibility standards in regulations issued by other federal agencies implementing the ADA, Section 504 of the Rehabilitation Act, and the ABA, compliance with those enforceable accessibility standards is mandatory. The final rule was published on August 8, 2023, and becomes effective on September 7, 2023. PROWAG is the recommended best practice and can be considered the state of the practice that could be followed for areas not fully addressed by the 2010 ADA Standards.

MUTCD

Traffic control devices shall be defined as all signs, signals, markings, and other devices used to regulate, warn, or guide traffic, placed on, over, or adjacent to a street, highway, pedestrian facility, bikeway, or private road open to public travel by authority of a public agency or official having jurisdiction, or, in the case of a private road, by authority of the private owner or private official having jurisdiction. The Manual on Uniform Traffic Control Devices is incorporated by reference in 23 CFR, Part 655, Subpart F and shall be recognized as the national standard for all traffic control devices installed on any street, highway, bikeway, or private road open to public travel in accordance with 23 U.S.C. 109(d) and 402(a). The policies and procedures of the FHWA to obtain basic uniformity of traffic control devices shall be as described in 23 CFR 655, Subpart F. The MUTCD is available online here:

https://mutcd.fhwa.dot.gov/pdfs/2009r1r2r3/pdf_index.htm

2013 Outdoor Developed Areas Guidelines

The Access Board is responsible for developing accessibility guidelines for the construction and alteration of facilities covered by the ADA and the ABA of 1968, which include outdoor developed areas. The Outdoor Developed Areas guidelines ensure that the facilities are readily accessible to and usable by people with disabilities. The Access Board issued the current guidelines in 2004. The 2004 guidelines contain provisions for several types of recreation facilities, including boating facilities, fishing piers and platforms, golf facilities, play areas, sports facilities, and swimming pools. The Access Board amended the 2004 guidelines in 2013 by adding new provisions for trails, picnic and camping facilities, viewing areas, and beach access routes constructed or altered by federal agencies or by non-federal entities on federal land on behalf of a federal agency pursuant to a concession contract, partnership agreement, or similar arrangement.

The new provisions for trails, picnic and camping facilities, viewing areas, and beach access routes are not included in the DOJ's 2010 ADA Standards and have no legal effect on state and local governments and private entities subject to DOJ's ADA regulations. State and local governments and private entities may, however, use the provisions for guidance when designing trails, picnic and camping facilities, viewing areas,



and beach access routes. State and local governments and private entities are cautioned to check with DOJ about using the technical requirements for outdoor recreation access routes, instead of accessible routes, to connect elements at picnic and camping facilities, viewing areas, and trailheads.

1.7 Maintenance Versus Alterations

The United States DOJ has issued a briefing memorandum on clarification of maintenance versus alteration projects. Information contained in the briefing memorandum is below. This clarification regarding when curb ramp installation is required as part of a project can be used as a reference for Village of Deerfield staff who regularly are involved in maintenance and alteration projects.

The ADA is a civil rights statute prohibiting discrimination against persons with disabilities in all aspects of life, including transportation, based on regulations promulgated by the United States DOJ. DOJ's regulations require accessible planning, design, and construction to integrate people with disabilities into mainstream society. Further, these laws require that public entities responsible for operating and maintaining the public rights-of-way do not discriminate in their programs and activities against persons with disabilities. FHWA's ADA program implements the DOJ regulations through delegated authority to ensure that pedestrians with disabilities have the opportunity to use the transportation system's pedestrian facilities in an accessible and safe manner.

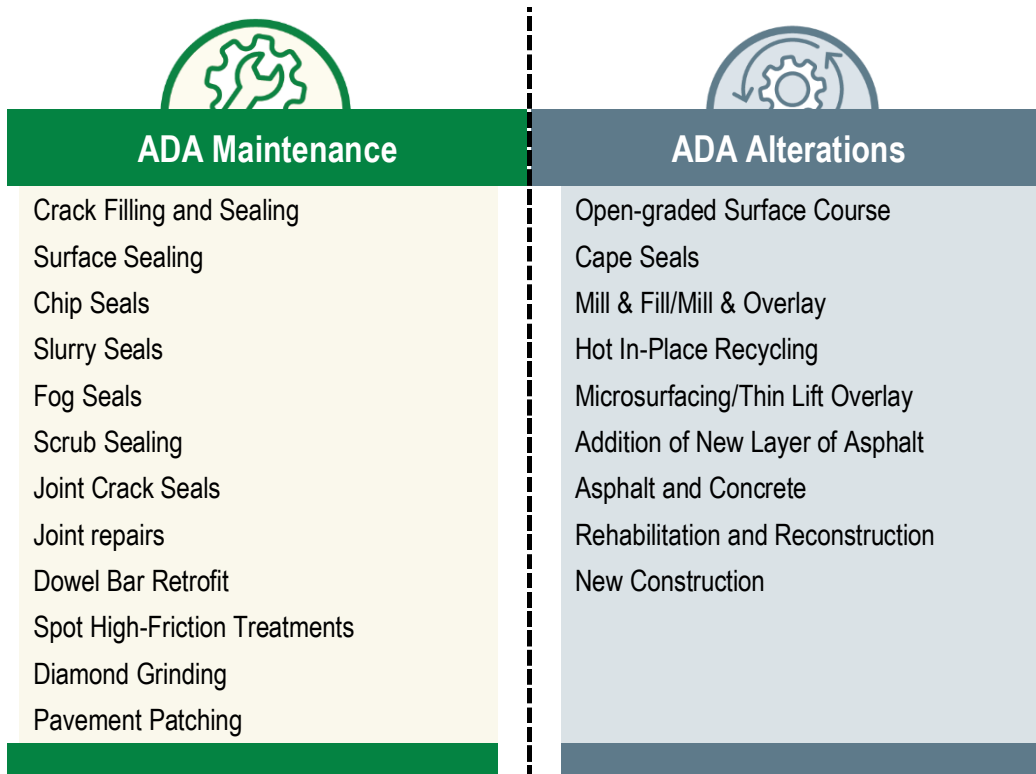
FHWA and DOJ met in March 2012 and March 2013 to clarify guidance on the ADA's requirements for constructing curb ramps on resurfacing projects. Projects deemed to be alterations must include curb ramps within the scope of the project.

This clarification provides a single Federal policy that identifies specific asphalt and concrete-pavement repair treatments that are considered to be alterations – requiring installation of curb ramps within the scope of the project – and those that are considered to be maintenance, which do not require curb ramps at the time of the improvement. Figure 1 provides a summary of the types of projects that fall within maintenance versus alterations.

This approach clearly identifies the types of structural treatments that both DOJ and FHWA agree require curb ramps (when there is a pedestrian walkway with a prepared surface for pedestrian use and a curb, elevation, or other barrier between the street and the walkway) and furthers the goal of the ADA to provide increased accessibility to the public right-of-way for persons with disabilities. This single Federal policy will provide for increased consistency and improved enforcement.

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Figure 1. Maintenance versus Alteration Projects



Source: DOJ Briefing Memorandum on Maintenance versus Alteration Projects

1.8 FHWA Guidance on Closing Pedestrian Crossings

An alteration that decreases or has the effect of decreasing the accessibility of a facility below the requirements for new construction at the time of the alteration is prohibited. For example, the removal of an existing curb ramp or sidewalk (without equivalent replacement) is prohibited. However, the FHWA has indicated a crossing may be closed if an engineering study (performed by the Village and not included in the scope of this Transition Plan) determines the crossing is not safe for any user. The crossing should be closed by doing the following:

- A physical barrier is required to close a crossing at an intersection. FHWA has determined that a strip of grass between the sidewalk and the curb is acceptable as a physical barrier.
- A sign should be used to communicate the closure.

Agencies wishing to close certain intersection crossings should have a reasonable and consistent policy on when to do so written in their Transition Plan or as a standalone document. If safety concerns are established by an engineering study, a pedestrian crossing should not be accommodated for any user. The Village of Deerfield will only consider closing an existing pedestrian crossing if it is determined to be unsafe by an engineering study.

1.9 Existing Village of Deerfield Programs that Implement ADA Upgrades

The Village of Deerfield currently implements ADA compliant designs through the following efforts:

- The Public Works Department Street Maintenance program encompasses curb and gutter, pavement, and sidewalk maintenance, all which improve the pedestrian path of travel in the public rights-of-way and help maintain accessible routes within the Village of Deerfield in an accessible condition.
- The Village's Sidewalk Replacement Plan is a Capital Improvement Project (CIP) that includes the replacement and or expansion of sidewalk adjacent to and within proximity of schools, parks, and community centers in the Village, including sidewalk adjacent to major and collector roadways and local neighborhood streets.
- The Village's Pavement Maintenance service includes pothole repairs that eliminate disruptions in the roadway surface. Additional services include preparation and repairs of paved surfaces where required throughout the Village, including when these elements intersect the pedestrian path of travel.
- All Village projects conform to the Village design standards, which require compliance with PROWAG.
- The Village seeks out alternate funding mechanisms to fund improvements.
- The Village administers a street rehabilitation program which identifies roadways of concern for replacement. While this program primarily focuses on the road, sidewalks are also replaced or expanded to conform to ADA standards.



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2.0 Public Outreach

The Village of Deerfield created a public access survey to provide a summary of the transition planning process and receive feedback on any concerns related to accessibility.

2.1 Web Survey

The Village of Deerfield developed a web survey open to the public. The survey was designed to help locate areas of greatest concern to the public and help provide better access to the community. The survey was made available via the following link:

https://www.surveymonkey.com/r/ADA_Deerfield

The web survey was posted on the Villages' web page and sent out through the D-Tales newsletter. The surveys were available online in 2024 to serve as a tool to solicit feedback from the public on the Transition Plan. The public access survey results are summarized in [Appendix A](#).

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3.0 Self-Evaluation and Summary of Observations

The Village of Deerfield's ADA Transition Plan will include the results of a comprehensive review of the programs, services, and activities provided to employees and the public. The Plan will also include the observations from facility evaluations of all Village of Deerfield-owned/maintained buildings and associated parking lots, signalized intersections, public rights-of-way sidewalks, and associated curb ramps.

3.1 Programs, Services, and Activities Review

Under the ADA, the Village of Deerfield is required to complete a Self-Evaluation of Deerfield's facilities, programs, policies, and practices. The Self-Evaluation identifies and provides possible solutions to those policies and practices that are inconsistent with Title II requirements. To be compliant, the Self-Evaluation should consider all the Village of Deerfield's programs, services, and activities, as well as the policies and practices the Village of Deerfield uses to implement its various programs and services.

To comply with requirements of the plan, the Village of Deerfield must take corrective measures to achieve program accessibility through several methods, including, but not limited to:

- (1) Relocation of programs to accessible facilities;
- (2) Modifications to existing programs so they are offered in an accessible manner;
- (3) Structural methods such as altering an existing facility;
- (4) Policy modifications to ensure nondiscrimination; and
- (5) Auxiliary aids needed to provide effective communication.

When choosing a method of providing program access, the Village should attempt to give priority to the method that promotes inclusion among all users, including individuals with disabilities.

Programs, services, and activities offered by the Village to the public must be accessible. Accessibility applies to all aspects of a program, service, or activity, including advertisement, orientation, eligibility, participation, testing or evaluation, physical access, provision of auxiliary aids, transportation, policies, and communication.

However, Deerfield does not have to take any action that will result in a fundamental alteration in the nature of a program or activity, create a hazardous condition for other people, or result in an undue financial and/or administrative burden. This determination should generally be made by the ADA Coordinator and/or an authorized designee of the Village of Deerfield, such as the Village Mayor or their designee, and must be accompanied by a written statement detailing the reasons for reaching the determination.

The determination of undue burden must be based on an evaluation of all resources available for use. If a barrier removal action is judged unduly burdensome, the Village of Deerfield must consider all other options for providing access that will ensure that individuals with disabilities receive the benefits and services of the program or activity. This process must be fully documented.

3.1.1 ADA Coordinator (Title II)

Under the ADA Title II, when a public entity has 50 or more employees based on an entity-wide employee total count, the entity is required to designate at least one (1) qualified responsible employee to coordinate compliance with ADA requirements. The name, office address, and telephone number of this individual must be available and advertised to

employees and the public. This allows for someone to assist with questions and concerns regarding disability discrimination to be easily identified.

The Village of Deerfield has appointed Steve Cutaia as the ADA Coordinator for Title II. Below is the ADA Coordinator's contact information.

Steve Cutaia, ADA Coordinator
Building Division Supervisor
850 Waukegan Road
Deerfield, IL 60015
Phone: 847-719-7472
Email: scutaia@deerfield.il.us

The ADA Coordinator's contact information must be provided to interested parties. The following distribution methods should be considered:

- Post on the Village website;
- Prominently display in common areas that are accessible to all employees and areas open to the public;
- Provide in materials that are distributed by the Village for meetings and events where requests for auxiliary aids or services for effective communication might be needed; and
- Provide in materials that are distributed by the Village where ADA questions or concerns may arise.

3.1.2 Roles and Responsibilities of the ADA Coordinator

Below is a list of qualifications for ADA Coordinators that are recommended by U.S. Department of Justice:

- Familiarity with the entity's structures, activities, and employees;
- Knowledge of the ADA and other laws addressing the rights of people with disabilities, such as Section 504 of the Rehabilitation Act;
- Experience with people with a broad range of disabilities;
- Knowledge of various alternative formats and alternative technologies that enable individuals with disabilities to communicate, participate, and perform tasks;
- Ability to work cooperatively with local entities and people with disabilities;
- Familiarity with any local disability advocacy groups or other disability groups;
- Skills and training in negotiation and mediation; and
- Organizational and analytical skills.

The responsibilities of the ADA Coordinator include coordinating the Village's efforts to comply with Title II and investigating any complaints related to potential violations of Title II. The role of the ADA Coordinator typically includes being the primary contact when members of the public request an auxiliary aid or service for effective communication, such as a sign language interpreter or documents in Braille. An effective ADA Coordinator will be able to efficiently assist people with disabilities with their questions. These roles and responsibilities are consistent with the Department of Justice's guidance for "An Effective ADA Coordinator" (<https://www.ada.gov/pcatoolkit/chap2toolkit.htm>).

3.1.3 ADA Grievance Policy, Procedure, and Form with Appeal Process for the Americans with Disabilities Act

Local governments with 50 or more employees are required to adopt and publish procedures for resolving grievances in a prompt and fair manner that may arise under Title II of the ADA. The purpose of the ADA grievance procedure is



to provide a mechanism for the resolution of discrimination issues at the Village level, rather than require the complainant to resort to resolution at the federal level. Neither Title II nor its implementing regulations describe what ADA grievance procedures must include; however, the U.S. Department of Justice suggests the following content:

- A description of how and where a complaint under Title II may be filed with the government entity;
- If a written complaint is required, a statement notifying potential complainants that alternative means of filing will be available to people with disabilities who require such an alternative;
- A description of the time frames and processes to be followed by the complainant and the government entity;
- Information on how to appeal an adverse decision; and
- A statement of how long complaint files will be retained.

Grievance Policy: Completed Actions

The Village of Deerfield Grievance Policy, Procedure, and Form with Appeal Process for the ADA was reviewed and updated in December 2024 and a copy of the Village's Grievance Procedure and Form are included in [Appendix B](#).

The Village of Deerfield Title II ADA Grievance Policy, Procedure, and Form is posted on the Village's website here: <https://www.deerfield.il.us/907/Americans-with-Disabilities-Act>.

3.1.4 Public Notice Under the ADA

The ADA public notice requirement applies to all state and local governments covered by Title II, including entities with fewer than 50 employees. The target audience for the public notice includes applicants, beneficiaries, and other people interested in the entity's programs, services, and activities. This notice is required to include information regarding Title II of the ADA and how it applies to the programs, services, and activities of the public entity. The Department of Justice suggests including brief statements about:

- Employment;
- Effective communication;
- Making reasonable modifications to policies and programs;
- Not placing surcharges on modifications or auxiliary aids and services; and
- Filing complaints.

The notice should also include the name and contact information of the ADA Coordinator. Publishing and publicizing the ADA notice is not a one-time requirement. State and local government entities should provide the information on an ongoing basis, whenever necessary. DOJ suggestions for ways to provide notice are provided at <https://www.ada.gov/pcatoolkit/chap2toolkit.htm>.

Public Notice Under the ADA: Completed Actions

The Village of Deerfield Public Notice Under the ADA was reviewed and updated in March 2024, and a copy of the Village's Public Notice Under the ADA is included in [Appendix B](#). Publicizing the ADA notice is not a one-time requirement, and the Village will provide the information on an ongoing basis, whenever necessary.

The Village of Deerfield has posted the ADA public notice on the Village's website here: <https://www.deerfield.il.us/907/Americans-with-Disabilities-Act>.

3.1.5 ADA Liaison Committee

The ADA Liaison Committee is comprised of representatives from each major Village of Deerfield department. These individuals work closely with the ADA Coordinator to resolve issues regarding the needs of their department and the programs under their management. The ADA Coordinator works closely with the ADA Liaison Committee to coordinate the implementation of plans, programs, policies, and procedures.

The Village ADA Liaison Committee representatives are tasked with serving as the ADA contact for their department and will consult with the ADA Coordinator regarding all ADA issues impacting their department. Each representative is responsible for keeping a detailed log for all ADA inquiries within their department. This log shall be shared with the ADA Coordinator and shall be retained for at least three (3) years.

To promote awareness of the committee and their activities, the ADA Liaison Committee information can be publicized in common areas that are accessible to employees and areas open to the public. This includes posting this information on the Village of Deerfield website.

3.2 Program, Services, and Activities Inventory

The Village of Deerfield has compiled a list of all PSAs required to be reviewed for compliance with Title II of the ADA. Deerfield will evaluate current status regarding ADA requirements including eligibility requirements, participation requirements, facilities used, staff training, tours, transportation, communication, notifications, public meetings, the use of contracted services, purchasing, maintenance of accessible features, and emergency procedures in a future project phase.

The Self-Evaluation of these PSAs will be completed in future Transition Plan project phases and updates to the Village's Transition Plan will be made to including findings and possible solutions for identified barriers. **Table 1** and **Appendix C** detail the identified PSAs for review.

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Table 1. Summary of Programs, Service, and Activities Inventory

PSA Element	Quantity Identified	Description
Departments	7	All Village Departments
Boards, Commissions, and Committees	21	All Village Boards, Commissions, and Committees
Employment Practices	4	Employee manuals, hiring practices, volunteer programs, and job descriptions
Ordinances	52	Includes ordinances that may include or need accessibility related language
Communication Services	10	All methods the Village uses to communicate with the public
Documents	111	Includes all information referenced on the Village’s website
Events, Programs, Services and Activities	62	
Forms	69	
Videos	4	
Standards	3	

3.3 Facilities Evaluation Action Plan

The FHWA has provided guidance on the ADA Transition Plan process in their “INFORMATION: ADA Transition Plans” memo dated June 27, 2019 (see [Appendix D](#)). A copy of the memo is also available on the FHWA website: https://www.fhwa.dot.gov/civilrights/memos/ada_transition_plans_062719.cfm. While this memo specifically addresses state departments of transportations, FHWA also recommends this guidance for local municipalities until municipality-specific guidance is developed by FHWA. Provided in the memo is a checklist for elements to be included in an ADA Transition Plan and other ADA requirements that agencies must fulfill.

Items included in the FHWA checklist related to the public rights-of-way are:

- **Inventory of Barriers** (identification of physical obstacles)
 - Identify intersection information, including curb ramps and other associated accessibility elements.
 - Require an Action Plan to develop an inventory of sidewalks (slopes, obstructions, protruding objects, changes in level, etc.), signals (including accessible pedestrian signals), bus stops (bus pads), buildings, parking, rest areas (tourist areas, picnic areas, visitor centers, etc.), mixed use trails, linkages to transit.
 - Discuss jurisdictional issues/responsibilities for sidewalks.



- **Schedule**
 - Show a strong commitment toward upgrading ADA elements identified in the inventory of barriers in the short-term (planned capital improvement projects).
 - Show a strong commitment over time toward prioritizing curb ramps at walkways serving entities covered by the ADA.
 - Schedule should include prioritization information, planning, and investments directed at eliminating other identified barriers over time.
 - Dedicate resources to eliminate identified ADA deficiencies.

- **Implementation Methods**
 - Describe the methods that will be used to make the facilities accessible and include the governing standard (e.g., 2010 ADA Standards, 2011 PROWAG).

The Village of Deerfield has compiled a list of all Village-owned and/or maintained facilities to be evaluated for compliance with applicable ADA Standards and 2011 PROWAG. The Village of Deerfield’s Action Plan to complete the evaluation of these facilities occur over the next few years and updates to the Village of Deerfield’s Transition Plan will be made including documentation of observations and possible solutions for identified barriers.

3.4 Existing Facilities Inventory

The first step in completing a Self-Evaluation for physical facilities is understanding what facilities the Village of Deerfield is responsible for maintaining and where each of these facilities is located. The Village of Deerfield worked with the Chicago-area GIS Consortium to develop a facility inventory in late 2023 and the results are documented in the following sections and included within an associated GIS database (see [Appendix E](#)).

3.4.1 Buildings

Table 2 is a listing of all Village of Deerfield-owned buildings with public access.

Table 2. Summary of Buildings to be Reviewed

Buildings	
Location Name	Property Address
1. Deerfield Village Hall / Police Dept	850 Waukegan Rd
2. Village of Deerfield Public Works and Engineering	465 Elm Street
3. Wastewater Treatment Plant	1045 Hackberry Rd

All buildings with public access (see **Table 2**) will be evaluated for compliance with the applicable ADA Standards, including parking lots, path of travel from the parking lot to the building, access into the building, signage, drinking fountains, telephones, bathrooms, and counter heights. Approximately 0.2 miles of on-site sidewalk connecting parking to the building entrance and amenities and all associated curb ramps, ramps, stairs, and other paths of travel required to be ADA compliant will also be evaluated. A map of the buildings within the Village is included in [Appendix E](#).

3.4.2 Parks

The Village of Deerfield owns a single park, Corner Park located at the northeast corner of Deerfield Road and Waukegan Road. Based upon the maintenance agreement, the ADA compliance at Corner Park is the responsibility of U.S. Bank National Association. All other public parks within the Village are owned and maintained by the Village of Deerfield’s Park District which is not under the authority of the Village of Deerfield.

3.4.3 Signalized Intersections

There are 37 signalized intersections within the Village of Deerfield limits. The Village of Deerfield owns three (3) signalized intersections and maintains only two (2) of them. The Village of Deerfield also owns and maintains three (3) rectangular rapid flashing beacons (RRFB). The Village maintained signalized intersections and RRFB locations are listed below:

Signalized Intersections:

- Midblock crossing on Wilmot Rd south of Hackberry Rd
- Intersection of Corporate Dr and Pfingsten Rd

Rectangular Rapid Flashing Beacons:

- Intersection of Wilmot Rd and Montgomery Rd
- Intersection of Deerfield Rd and Pine St
- Intersection of Deerfield Rd and Jonquil Ter

A map of the signalized intersections and RRFB's within the Village is included in [Appendix E](#).

3.4.4 Sidewalk Corridors

Using aerial imagery, the Chicago-area GIS Consortium assisted the Village of Deerfield to develop a GIS-based inventory of Village-maintained sidewalk corridors and cross street locations along these corridors. Based on the inventory, the Village maintains approximately 123 miles of sidewalk corridors, including pedestrian street and driveway crossings. There are 424 unsignalized intersections along the Village of Deerfield-maintained sidewalk corridors. There are also 98 commercial driveway crossings along the Village of Deerfield-maintained sidewalk corridors.

All Village of Deerfield-maintained pedestrian paths of travel will be evaluated for compliance with PROWAG based on the conditions and measurements along the pedestrian path of travel, which includes the sidewalk, curb ramps, pedestrian crossings at driveway openings, and pedestrian crossings at unsignalized intersections with cross streets. At intersections where existing sidewalk does not cross the curb and curb ramps are not installed, no evaluations are needed. Locations where curb ramps are missing, but are required, will also be identified and included in the Transition Plan.

The ADA of 1990, Section 35.150, Existing Facilities, requires that the Transition Plan include a schedule for providing curb ramps or other sloped areas at existing pedestrian walkways, which applies to all facilities constructed prior to 1992. For any sidewalk installations constructed from 1992 to March 15, 2012, the curb ramps should have been installed as part of the sidewalk construction project per the 1991 ADA Standards, Section 4.7 Curb Ramp, which states, "curb ramps complying with 4.7 shall be provided wherever an accessible route crosses a curb." For sidewalk installations constructed on or after March 15, 2012, similar guidance is provided in the 2010 ADA Standards, Section 35.151 of 28 CFR Part 35, New Construction and Alterations, which states, "newly constructed or altered street level pedestrian walkways must contain curb ramps or other sloped areas at any intersection having curbs or other barriers at intersections to streets, roads, or highways."

A map of the sidewalk corridors to be evaluated is included in [Appendix E](#).

3.4.5 Facility Inventory Summary

Based on the completed inventory, the Village has identified the following facilities for future evaluation:



- 3 buildings;
- 2 signalized intersections;
- 3 rectangular rapid flashing beacons;
- 123 miles of sidewalk;
- 424 unsignalized intersections and 98 driveways along the sidewalk corridors.

3.5 Village of Deerfield Facilities Evaluation Action Plan

The second step in completing a Self-Evaluation is developing an Action Plan to evaluate all existing buildings, signalized intersections, sidewalk corridors, and unsignalized intersections along the sidewalk corridor path of travel (including cross streets and driveways) based on the applicable ADA Standards and the most recent version of PROWAG. This Action Plan should include the identification of evaluation criteria, the development of evaluation methodology and reporting output, and a schedule to complete the evaluations. Best practices for each of these items are detailed in the following sections. Once an Action Plan has been developed, the evaluation of existing facilities should be started.

Evaluation Criteria

For each facility type, the following elements should be evaluated for consistency with applicable ADA Standards, PROWAG, and the 2009 MUTCD, where incorporated into PROWAG by reference.

Evaluation Methodology

Several technologies are currently available to aid in the data collection process. At a minimum, it is recommended that the equipment used to collect the data be capable of the following:

- Measuring slopes to the nearest tenth of a percent;
- Measuring sidewalk, curb ramp, and crosswalk dimensions to the nearest inch;
- Measuring cross street widths, driveway widths, and sidewalk segment lengths to the nearest foot;
- Isolating the measurements for each element listed in the applicable ADA Standards, PROWAG, and the 2009 MUTCD
- Output should be available in GIS shapefile format with geospatially referenced photos of evaluated elements.

Reporting Capabilities

When selecting a technology to aid with data collection, the Village of Deerfield should take into consideration whether a reporting system has been developed to process the raw data. For the data to be readily usable by the Village of Deerfield for developing their Village-wide ADA Transition Plan, the reporting system should provide the following output:

- Compliance status of each element evaluated based on the 2010 ADA Standards and PROWAG;
- Recommended improvement to remove any barriers and bring the element into compliance;
- Estimated cost of recommended improvement; and
- Prioritization of the individual facility, independent of other locations of the same facility type.

The Village should also establish a working database that will allow staff to track and monitor progress as projects are implemented and barriers are removed. The database should allow staff to report progress by facility type on a periodic basis, which could be used in support of any mobility related performance metrics.

The progress monitoring database should incorporate existing Village of Deerfield programs currently in place to implement ADA improvements, including:



- Bringing required elements into ADA compliance during road reconstructions and widenings;
- Bringing required elements into ADA compliance as new developments are constructed;
- Reviewing design plans for all new facilities to ensure ADA required elements are included and designed to meet the ADA standards; and
- Inspecting all new construction to ensure facilities were built per the design plans.

There is not a one size fits all solution to progress monitoring and the Village of Deerfield should make a village-wide collaborative effort to understand what existing Village of Deerfield project information needs to be integrated with the ADA Self-Evaluation reporting data, or vice versa, to make the progress monitoring useable by Village staff in maintaining the Village's ADA Transition Plan.

Phased Facility Evaluation Approach

The deadline set by DOJ to have an agency-wide ADA Transition Plan completed, including the Self-Evaluations, was January 26, 1992. Therefore, the Self-Evaluation of existing facilities should be completed as soon as practical. The DOJ does not have any requirements or guidelines on how to prioritize which facilities should be evaluated first if the Village plans to phase the data collection over time. Ultimately, all facilities must be evaluated for an agency-wide ADA Transition Plan to be complete.

However, minimizing risk for litigation and risk for pedestrians should be the goal when determining the order in which to evaluate facilities. Several factors can increase risk at a location, including:

- **Number of existing complaints** – Locations with complaints identified by the public as problem areas should be evaluated as soon as possible to determine if the complaints are valid.
- **Proximity to pedestrian attractors** – Locations near pedestrian attractors (e.g., hospitals, retirement facilities, medical offices, parking garages, major employers, disability service providers, event facilities, bus or transit stop/routes, schools, government and public facilities, parks, libraries, and churches) are more likely to have a higher risk compared to those locations without pedestrian attractors.
- **Proximity to residential areas** – Locations near residential areas are more likely to have a higher risk than those locations adjacent to industrial areas where pedestrians are less likely to travel.
- **Number of crashes** – Locations with pedestrian-related crashes should be evaluated to determine if there is a design reason for the crashes.
- **Age of facility** – Facilities constructed after July 26, 1991 are a higher risk than those constructed before the 1991 ADA Standards were published since they were constructed out of compliance.
- **Roadway functional classification** – Arterials typically have higher pedestrian activity than local roadways and may be a higher risk.
- **Pedestrian/vehicle volumes** – Higher pedestrian/vehicle volume roadways are more likely to have higher risk than lower volume pedestrian/vehicle roadways. Pedestrian volumes may be quantified using indicators such as number of pedestrian actuations at signalized intersections.
- **Existing sidewalks** – The ADA does not require sidewalks to be installed, but existing sidewalks must be compliant and the accessible route must be maintained in an accessible condition. Locations with existing sidewalks are a higher risk than locations without existing sidewalks.



- **Public input** – Receiving and taking into consideration feedback from the public to better understand their concerns is recommended. While formal complaints may not have been filed, areas of concern to the public are more likely to have a higher risk for litigation if an issue exists and the Village does not respond and/or doesn't make any improvements.

Other factors to consider include:

- **Spatial distribution of facilities** – Selecting facilities to be evaluated evenly across different areas of the Village or jurisdictional districts might be more well-received by the public, assuming all the risk factors above are equal.
- **Facility type** – Selecting a variety of different facilities to be evaluated during each phase, instead of selecting facilities of all the same type, may provide a better understanding of your high-risk areas. If the sidewalks evaluated are determined to be mostly compliant and the curb ramps evaluated are determined to be mostly non-compliant, the Village may want to consider including a higher percentage of curb ramps during the next phase of evaluations.

Upcoming Capital Improvement Projects (CIP) – If curb ramps will be completely removed and replaced as part of an upcoming project, the ADA compliance of the new construction should be confirmed during construction inspections and resources would be better spent evaluating curb ramps that are not planned for reconstruction.

The final step is to execute the Facilities Evaluation Action Plan. The Action Plan may be modified as needed during and in between Transition Plan project phases to account for lessons learned or budget changes.

3.6 Schedule and Implementation Methods

It is acceptable for the Village of Deerfield to phase the Self-Evaluation and Facilities Evaluation over several fiscal years; however, the DOJ and FHWA will not consider the initiative to be complete until all evaluations have been completed. The Village should determine and document in the Transition Plan the anticipated number of years required to complete the Self-Evaluation of Village programs, services, activities, and facilities identified in [Section 3.2 Program, Services, and Activities Inventory](#) and [Section 3.4 Existing Facility Inventory](#).

After the Self-Evaluation is complete, possible solutions have been identified, and cost estimates have been determined for each improvement, an implementation plan can be developed. Depending on the estimated cost of improvements, a typical implementation plan for an entity the size of the Village of Deerfield can range from 10 to 15 years. The implementation plan needs to show both a strong commitment toward upgrading ADA elements identified in the inventory of barriers in the short-term (planned capital improvement projects) and a strong commitment over time toward prioritizing curb ramps at walkways serving entities covered by the ADA. The implementation plan should also include prioritization information, planning, and investments directed at eliminating other identified barriers over time.

3.7 Prioritization

To aid in the development of the implementation plan, prioritization information should be provided for each facility with identified compliance issues. **Table 3**, **Table 4**, and **Table 5** provide proposed prioritization criteria for buildings, intersections (both signalized and unsignalized), and sidewalk corridors. All compliance elements included in the prioritization schedule are based on requirements from the ADA Standards and PROWAG. While every effort will be made to design and implement improvements to be consistent with the ADA Standards and PROWAG, the Village will provide access to the maximum extent feasible where full compliance is technically infeasible. The priorities were



assigned based on DOJ priorities for facility access, previous project experience, and case law with respect to the severity of non-compliance. FHWA and DOJ have not provided any guidance on how to prioritize issues, only that prioritization information should be included as part of the schedule; however, best practices suggest that the prioritization methodology and resulting thresholds be first based on the severity of non-compliance (i.e., dangerous condition) and then second based on the barrier's proximity to pedestrian attractors (e.g., adjacent to a hospital or governmental facility with high daily pedestrian traffic). Since raw data is recommended to be collected during the Self-Evaluation, all data needed for prioritization should already be contained in the database with the exception of known complaints and proximity to pedestrian attractors. To streamline the prioritization of each facility, the proximity to pedestrian attractors should be collected when the elements contained within the applicable ADA Standards and PROWAG are evaluated.

Sidewalk corridors are comprised of the entire pedestrian path of travel, including sidewalk, cross streets, and driveways. When prioritizing a sidewalk corridor, priorities for the entire pedestrian path of travel should be reported together. However, for project design and costing purposes, the recommended improvements for cross streets are more appropriately reported with the rest of the intersection improvements.

It should also be noted that sidewalks are not required by the ADA, but if they are installed, sidewalks must be compliant. Therefore, missing sidewalk segments are given a low priority.

To determine the priority for each facility, the raw data should be compared to the criteria in **Table 3**, **Table 4**, and **Table 5**. To do this, start at Priority 1 and determine if any of the criteria apply. If yes, assign the facility a priority of 1. If no, move to Priority 2 and determine if any of the criteria apply. This process should be repeated until a priority has been assigned to all intersections and each sidewalk corridor segment.

3.7.1 *Prioritization Factors for Facilities*

Buildings are prioritized on a 12-point scale, which is defined in **Table 3**. This prioritization methodology was developed by the Consultant Team to aid the Village in determining how the building should be prioritized for improvements based on the severity of non-compliance with ADA.

Signalized and unsignalized intersections are prioritized on a 13-point scale, which is defined in **Table 4**. This prioritization methodology was developed by the Consultant Team to aid the Village in determining which intersections should be prioritized for improvements over other intersections based on the severity of non-compliance with ADA.

Sidewalk corridors are prioritized on a 3-point scale and were given a priority of either "High", "Medium", "Low" based on the severity of non-compliance, which is defined in **Table 5**. Compliant segments of the sidewalk corridor are given a priority label of "Compliant".

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Table 3. Prioritization Factors for Buildings

Priority	Criteria
1 (high)	Complaint known or safety concern
2 (high)	<ul style="list-style-type: none"> • Element is more than twice the allowable requirement. No known complaint. • AND (for exterior conditions) location is near a hospital, school, transit stop, government building, or other pedestrian attractor.
3 (high)	<ul style="list-style-type: none"> • Element is more than twice the allowable requirement. No known complaint. • AND (for exterior conditions) location is not near a hospital, school, transit stop, government building, or other pedestrian attractor.
4 (high)	Issues with parking or exterior conditions (DOJ level 1) – moderately out of compliance
5 (medium)	Issues with access to goods and services (DOJ level 2) – severely out of compliance
6 (medium)	Issues with: <ul style="list-style-type: none"> • Access to goods and services (DOJ level 2) – moderately out of compliance; • Parking or exterior conditions (DOJ level 1) – minimally out of compliance; OR • Restrooms (DOJ level 3) – severely out of compliance
7 (medium)	Issues with: <ul style="list-style-type: none"> • Access to goods and services (DOJ level 2) – minimally out of compliance; • Restrooms (DOJ level 3) – moderately out of compliance; OR • Drinking fountains or public phones (DOJ level 4 & 5) – severely out of compliance
8 (medium)	Issues with drinking fountains or public phones (DOJ level 4 & 5) - moderately out of compliance
9 (low)	Issues with restrooms (DOJ level 3) – minimally out of compliance
10 (low)	Issues with drinking fountains or public phones (DOJ level 4 & 5) - minimally out of compliance
11 (low)	<ul style="list-style-type: none"> • Client is a Title II agency; AND • Elements out of compliance, but may be able to be handled programmatically or do not need to be handled unless or until the agency hires a person with a disability
12 (low)	Element is fully compliant with an older standard (safe-harbored), but will need to be brought into compliance with current standards if altered



Table 4. Prioritization Factors for Signalized and Unsignalized Intersections

Priority	Criteria
1 (high)	Complaint filed on curb ramp or intersection or safety concern
2 (high)	Existing curb ramp with any of the following conditions: <ul style="list-style-type: none"> • Running slope > 12% • Cross slope > 7% • Obstruction to or in the curb ramp or landing • Level change > ¼ inch at the bottom of the curb ramp • No detectable warnings AND within a couple of blocks of a hospital, retirement facility, medical facility, parking garage, major employer, disability service provider, event facility, bus/transit stop, school, government facility, public facility, park, library, or church, based on field observations.
3 (high)	<ul style="list-style-type: none"> • No curb ramp where sidewalk or pedestrian path exists AND within a couple of blocks of a hospital, retirement facility, medical facility, parking garage, major employer, disability service provider, event facility, bus/transit stop, school, government facility, public facility, park, library, or church, based on field observations.
4 (high)	No curb ramps, but striped crosswalk exists
5 (medium)	Existing curb ramp with any of the following conditions: <ul style="list-style-type: none"> • Running slope > 12% • Cross slope > 7% • Obstruction to or in the curb ramp or landing • Level change > ¼ inch at the bottom of the curb ramp • No detectable warnings AND NOT within a couple of blocks of a hospital, retirement facility, medical facility, parking garage, major employer, disability service provider, event facility, bus/transit stop, school, government facility, public facility, park, library, or church, based on field observations.
6 (medium)	<ul style="list-style-type: none"> • No curb ramp where sidewalk or pedestrian path exists AND NOT within a couple of blocks of a hospital, retirement facility, medical facility, parking garage, major employer, disability service provider, event facility, bus/transit stop, school, government facility, public facility, park, library, or church, based on field observations.
7 (medium)	Existing diagonal curb ramp (serving both crossing directions on the corner) is non-compliant and should be replaced with two curb ramps, one serving each crossing direction on the corner.
8 (medium)	Existing curb ramp with any of the following conditions: <ul style="list-style-type: none"> • Cross slope > 5% • Width < 36 inches • Median/island crossings that are inaccessible
9 (low)	Existing curb ramp with either running slope between 8.3% and 11.9% or insufficient turning space
10 (low)	Existing diagonal curb ramp without a 48-inch extension into the crosswalk
11 (low)	Existing pedestrian push button is not accessible from the sidewalk and/or curb ramp
12 (low)	Existing curb ramp with returned curbs where pedestrian travel across the curb is not protected
13 (low)	All other intersections not prioritized above



Table 5. Prioritization Factors for Sidewalk Corridors

Criteria	Priority		
	1 (high)	2 (medium)	3 (low)
Cross slope of sidewalk is greater than 2%	Value > 3.5%	3.5% ≥ Value > 2.0%	
Width of sidewalk is less than 48 inches	Value ≤ 36.0"	36.0" < Value < 42.0"	42.0" < Value < 48.0"
Obstruction present along sidewalk	Obstruction - Permanent	Obstruction - Temporary	
Heaving, sinking, or cracking present on sidewalk	Heaving Sinking Cracking		
Ponding on sidewalk		Ponding	
Missing sidewalk			Missing Sidewalk
Signalized cross street cross slope is greater than 5%	Value > 9.0%	9.0% ≥ Value ≥ 7.0%	7.0% > Value > 5.0%
Unsignalized cross street cross slope is greater than 2%	Value > 6.0%	6.0% ≥ Value ≥ 4.0%	4.0% > Value > 2.0%
Cross street running slope is greater than 5%	Value > 7.0%	7.0% ≥ Value ≥ 6.0%	6.0% > Value > 5.0%
Driveway sidewalk width is less than 48 inches	Value ≤ 36.0"	36.0" < Value < 42.0"	42.0" < Value < 48.0"
Driveway (or sidewalk if applicable) cross slope is greater than 2%	Value > 6.0%	6.0% ≥ Value ≥ 4.0%	4.0% > Value > 2.0%
Driveway (or sidewalk if applicable) condition is poor or poor dangerous	Elevation change greater than 1/2 inch or gaps greater than 1 inch	Elevation change between 1/4 inch and 1/2 inch or gaps between 1/2 inch and 1 inch	
Railroad crossing excessive sidewalk vertical discontinuity	Elevation change greater than 1/4 inch or gaps greater than 1 inch)		
Railroad crossing prefabricated plate is plastic or does not exist	Yes – Plastic or No		
Railroad crossing flangeway gap > 3 inches (freight) or flangeway gap > 2.5 inches (non-freight)	Value > 3.0" (freight) or 2.5" (non-freight)		
Railroad crossing is missing detectable warning surface(s)	No – Neither Side or Yes – 1 Side Only		



3.8 Action Log

As the evaluations of facilities are completed, the Village of Deerfield will institute an ADA Action Log to confirm follow-up on corrective actions required under the Transition Plan and documenting Village efforts at compliance with the ADA. At a minimum, the Action Log will identify items that are not ADA compliant and will include anticipated completion dates. The ADA Action Log will be updated on an annual basis and should be available to the public upon request. See example of ADA Action Log provided in [Appendix F](#).

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4.0 Funding Opportunities

Several alternative funding sources are available to the Village of Deerfield to complete the improvements in this Transition Plan. The funding opportunities include applying for resources at the federal and state level, consideration of local options, and leveraging private resources. The following sections detail some different funding source options.

4.1 Federal and State Funding

There is federal and state funding available for the Village to apply for through numerous agencies for various improvements. A copy of this information is also available on the FHWA website:

https://www.fhwa.dot.gov/environment/bicycle_pedestrian/funding/.

Most of these programs are competitive type grants; therefore, the Village is not guaranteed to receive these funds. It will be important for the Village to track these programs to apply for the funds. Federal-aid funding programs have specific requirements that projects must meet, and eligibility must be determined on a case-by-case basis.

4.2 Local Funding

There are several local funding options for the Village of Deerfield to consider, including:

- Community Development Block Grants (CDBG)
- Community Improvement District (CID) – A geographically defined district in which commercial property owners vote to impose a self-tax. Funds are then collected by the taxing authority and given to a board of directors elected by the property owners.
- General fund (sales tax and bond issue)
- Scheduled/funded CIP projects that are funded through bonds
- Sidewalk or Access Improvement Fee
- Special tax districts – A district with the power to provide some governmental or quasi-governmental service and to raise revenue by taxation, special assessment, or charges for services.
- Tax Allocation District (TAD) – A defined area where real estate property tax monies gathered above a certain threshold for a certain period of time (typically 25 years) to be used for a specified improvement. The funds raised from a TAD are placed in a tax-free bond (finance) where the money can continue to grow. These improvements are typically for revitalization and especially to complete redevelopment efforts.
- Tax Increment Financing District (TIF) – A TIF allows cities to create special districts and to make public improvements within those districts that will generate private-sector development. During the development period, the tax base is frozen at the predevelopment level. Property taxes continue to be paid, but taxes derived from increases in assessed values (the tax increment) resulting from new development either go into a special fund created to retire bonds issued to originate the development, or leverage future growth in the district.
- Transportation Reinvestment Zone
- Transportation User Fee / Street Maintenance Fee

4.3 Private Funding

Private funding may include local and national foundations, endowments, private development, and private individuals. While obtaining private funding to provide improvements along entire corridors might be difficult, it is important for the Village to require private developers to improve pedestrian facilities to current ADA requirements, whether it be new development or redevelopment of an existing property.



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5.0 Conclusion and Next Steps

This document serves as the ADA Transition Plan for the Village of Deerfield. The Village intends to complete the Self-Evaluation of programs, services, activities, and facilities identified in this document over the next several years, with an annual budget that will be determined once facility and programs, services, and activities evaluations have been completed. The Village of Deerfield will make an effort to increase the annual Self-Evaluation budget in future years to potentially shorten the anticipated completion schedule.

The next steps for the Village of Deerfield are:

1. Develop an Action Plan for completing a Self-Evaluation for all Village of Deerfield programs, services, activities, and facilities. The next project phase is anticipated to begin in fiscal year 2025 and will include evaluations of pedestrian facilities in the public rights-of-way and buildings.
2. Complete a Self-Evaluation for all Village programs, services, activities, and facilities. Facility evaluations should also include the following:
 - a. Facility reports with the compliance status of each element evaluated based on the applicable ADA Standards and PROWAG;
 - b. Possible solutions to remove any barriers and bring the element into compliance;
 - c. Estimated costs of possible solutions; and
 - d. Prioritization of the individual facility, independent of other locations of the same facility type.
3. Develop an Implementation Plan, including schedule for completing the recommended facility improvements and funding sources to be used.
4. If a phased Self-Evaluation approach is used, complete remaining Self-Evaluation phases and update the Village's ADA Transition Plan after each additional phase.
5. Continue to update the Village's ADA Transition Plan as projects are implemented and citizen requests/complaints are received.
6. Determine the best approach for receiving public input on the ADA Transition Plan.



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Appendix

Appendix A: Public Outreach

Appendix B: Grievance Procedure and Public Notice

Village of Deerfield Title II Grievance Procedure

Village of Deerfield Title II Grievance Form

Public Notice Under the ADA

Appendix C: Programs, Services, and Activities Inventory

Appendix D: Federal Highway Administration ADA Transition Plans Memo

Appendix E: Facility Inventory Maps

Facilities

Maintenance Agreement for Corner Park

Public Rights-of-Way

Appendix F: Sample Action Log



Appendix A: Public Outreach





Appendix B: Grievance Procedure and Public Notice

Village of Deerfield Title II Grievance Procedure

Village of Deerfield Title II Grievance Form

Public Notice Under the ADA





VILLAGE OF DEERFIELD, ILLINOIS TITLE II GRIEVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Village of Deerfield. The Village's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Steven Cutaia, ADA/504 Coordinator
Building Division Supervisor
850 Waukegan Road
Deerfield, IL 60015
Office: 847-719-7472
Illinois Relay: 7-1-1
scutaia@deerfield.il.us

Within 15 calendar days after receipt of the complaint, Steven Cutaia or his designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, Steven Cutaia or his designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Village of Deerfield and offer options for substantive resolution of the complaint.

If the response by Steven Cutaia or his designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Village Manager or his/her designee.

Within 15 calendar days after receipt of the appeal, the Village Manager or his/her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Village Manager or his/her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Steven Cutaia or his designee, appeals to the Village Manager or his/her designee, and responses from these two (2) offices will be retained by the Village of Deerfield for at least three (3) years.



OFFICE USE ONLY DATE COMPLAINT OPENED: _____ DATE COMPLAINT CLOSED: _____

VILLAGE OF DEERFIELD, ILLINOIS TITLE II ADA GRIEVANCE FORM

The Village of Deerfield ensures that no person or groups of persons shall, on the grounds of race, color, sex, religion, national origin, age, disability, retaliation or genetic information, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered, its recipients, sub-recipients, and contractors. To request an accommodation and/or an alternate format, please contact Steven Cutaia, ADA/504 Coordinator, at 847-719-7472.

Instructions: Please complete and sign the form and email or mail it to the Village within 60 calendar days of any incident to:

ADA/504 Coordinator – Steven Cutaia

Physical address:

Phone: 847-719-7472
Email: scutaia@deerfield.il.us

1. Type of Grievance (check all that apply):

- Accommodation Request
 - Program/Service
 - Facility Accessibility
 - Other: _____
- _____
- _____

CONTACT INFORMATION

2. Reporting Individual:

Full Name:	
Address:	
City, State, Zip code:	
Phone:	Alternate Phone:
Email:	

3. Authorized Representative of Reporting Individual (if any):

Full Name:	
Address:	
City, State, Zip code:	
Phone:	Alternate Phone:
Email:	

DETAILS OF COMPLAINT / INCIDENT

4. Date/Time of Incident: _____

5. Department/Facility/Location Involved:

6. Describe the incident/complaint with enough detail so the nature of the grievance can be understood. Add additional pages if necessary:

**7. Have attempts been made to resolve the complaint through a Village Department?
If yes, please describe the efforts that have been made.**

8. Remedy Sought. What action do you want taken?

Signature

Date

Attach additional pages as necessary. If you need assistance, require an accessible format, or have questions about this form, please contact the Village's ADA/504 Coordinator at:

Physical address:

Steven Cutaia, ADA/504 Coordinator
Building Division Supervisor
850 Waukegan Road
Deerfield, IL 60015

Phone: 847-719-7472
Email: scutaia@deerfield.il.us



VILLAGE OF DEERFIELD, ILLINOIS NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Village of Deerfield will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The Village of Deerfield does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The Village of Deerfield will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Village of Deerfield's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Village of Deerfield will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Village of Deerfield offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Village of Deerfield, should contact the office of **Steven Cutaia, ADA/504 Coordinator at 847-719-7472 or scutaia@deerfield.il.us** as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the Village of Deerfield to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the Village of Deerfield is not accessible to persons with disabilities should be directed to **Steven Cutaia, ADA/504 Coordinator at 847-719-7472 or scutaia@deerfield.il.us**. The Village of Deerfield will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.



Appendix C: Programs, Services, and Activities Inventory





Village of Deerfield ADA Transition Plan



Programs/Services/Activities Request for Additional Information

Programs/Services/Activities Element	Title I or Title II	Does the Village of Deerfield have this PSA	
		Yes	No
Reasonable Accommodation and Modification Request Policy, Procedure, and Request Form	Title II		No
Service Animal Policy	Title II		No
Retaliation or Coercion Policies	Title II		No
Non-Discrimination Assurances	Title II		No
Non-Discrimination Language for Non-Federal Contracts, Agreements, and Waivers	Title II		No
Non-Discrimination Contract Clause	Title II		No
Non-Discrimination Statement Policy	Title II	Yes	
Title II/504 ADA Assurance	Title II		No
Disclaimer Statement for Other Entities' Links, Forms, Documents, and Videos	Title II		No
Alternate Format Policy, Procedure, and Request Form	Title II		No
Effective Communication Efforts and Policies	Title II		No
ADA Complaint Log and Summary (Title II)	Title II		No
Entity-Wide ADA Training	Title II		No
Departmental SOP'S, Policies and Procedures or Guidelines	Title II		No
Village Emergency Plan	Title II		No
Facility Emergency Plans	Title II		No
Leases/Contracts	Title II	Yes	
List of Village Design Standards For Pedestrians	Title II		No
Outsourced work/partners	Title I		No
List of Policies by Department	Title I	Yes	
List and/or Count of All Village Job Descriptions	Title I	Yes	

VILLAGE OF DEERFIELD LIST OF APPLICATIONS AND FORMS

Application Name	Reference Link
2023 Civic Group Application Form	https://www.deerfield.il.us/FormCenter/Farmers-Market-Forms-18/Farmers-Market-Civic-Group-Application-114
2023 Farmers Market Application Packet	https://il-deerfield.civicplus.com/DocumentCenter/View/3337/2023-Farmers-Market-Application-Packet
2023 Music Application	https://deerfield.il.us/FormCenter/Farmers-Market-Forms-18/Farmers-Market-Music-Performer-Applicati-115
Adopt-a-Hydrant Form (Online)	https://www.deerfield.il.us/FormCenter/AdoptaHydrant-22/AdoptaHydrant-96
ARC Application for Hearing (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/105/ARC-Application-for-Hearing-PDF
ARC Application for Hearing (PDF)	https://www.deerfield.il.us/DocumentCenter/View/566/ARC-Application-for-Hearing-PDF
ARC Information (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/104/ARC-Information-PDF
ARC Signs Submittal Requirements (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/107/ARC-Signs-Submittal-Requirements-PDF
ARC Submittal Requirements (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/106/ARC-Submittal-Requirements-PDF
Banner Pole Guidelines (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/102/Banner-Pole-Guidelines-PDF
Block Party Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6458
Board of Zoning Appeals Petition	https://www.deerfield.il.us/DocumentCenter/View/569/Board-of-Zoning-Appeals-Pettition-PDF?bidId=
Board Volunteer Application	https://www.deerfield.il.us/DocumentCenter/View/563/Manpower---Board-Volunteer-Application-PDF?bidId=
Building Permit (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/96/Building-Permit-PDF
Building Permit Extension Request (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/3426/Building-Permit-Extension-Request-PDF
Business License Form	https://il-deerfield.civicplus.com/DocumentCenter/View/1972/Business-License-Application
Business Registration Form (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/536/Police-Business-Registration-Form?bidId=
Certificate of Compliance	https://il-deerfield.civicplus.com/DocumentCenter/View/1581/Certificate-of-Compliance
Chicken Keeping Program Application (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/528/Chicken-Keeping-Program-Application-PDF
Commercial Interior Buildout Permit Submission Checklist	https://il-deerfield.civicplus.com/DocumentCenter/View/3324/Commercial-Interior-Buildout-Permit-Submission-Checklist
Community Service Award	https://www.deerfield.il.us/FormCenter/Volunteer-Forms-

VILLAGE OF DEERFIELD LIST OF APPLICATIONS AND FORMS

	12/Deerfield-Community-Service-Award-Applic-65
Deck Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6459
Demolition Permit Submission Checklist	https://il-deerfield.civicplus.com/DocumentCenter/View/1016/Demolition-Permit-Submission-Checklist
Detached Accessory Structure Checklist (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/3318/Detached-Accessory-Structure-Checklist-PDF
Driveway/Patio/Hardscape Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6472
Electrical Permit Application (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/2381/Electrical-Permit-Application-PDF
Electrical-Only Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6465
Elevator or Conveyance Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6466
Engineering Checklist and Transmittal	https://il-deerfield.civicplus.com/DocumentCenter/View/1022/Engineering-Checklist-and-Transmittal
Engineering Plan Review Checklist	https://www.deerfield.il.us/DocumentCenter/View/1449
Family Day Arts & Crafts Application	https://il-deerfield.civicplus.com/DocumentCenter/View/3305/2023-Family-Days-Arts--Crafts-Registration-Form
Family Day Corporate Booth Form (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/3354/Fam-Days-Booth-Form-2023
Family Day Corporate Sponsorship (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/3347/Family-Days---Corporate-Sponsor-Flyer-2023
Family Day Food Vendor Contract (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/3349/2023-Fam-Days-Vendor-Contract
Family Day Parade Entry Form (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/3352/2023-Fam-Days-Parade-Form-Fillable
Farmers Market Supervisor Application	https://il-deerfield.civicplus.com/FormCenter/Farmers-Market-Forms-18/Farmers-Market-Supervisor-Application-116
Fence Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6462
Food and Beverage Tax Monthly Remittance Form.pdf	https://il-deerfield.civicplus.com/DocumentCenter/View/1112/Food-and-Beverage-Tax-Monthly-Remittance-Formpdf
Food and Beverage Tax Registration Form.pdf	https://il-deerfield.civicplus.com/DocumentCenter/View/1111/Food-and-Beverage-Tax-Registration-Formpdf
Freedom of Information Act (FOIA) Request - Building Permits / Land Use Records (Online)	https://deerfield.il.us/FormCenter/Freedom-of-Information-Act-FOIA-Public-R-8/Request-for-Public-Information-Building--53
Freedom of Information Act	https://deerfield.il.us/DocumentCenter/View/1908/Request-for-

VILLAGE OF DEERFIELD LIST OF APPLICATIONS AND FORMS

(FOIA) Request - Building Permits / Land Use Records (PDF)	Public-Information-Form-PDF
Garage/Estate Sale Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6457
Hen Keeping Program Application (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/528
Hotel and Motel Tax Return	https://il-deerfield.civicplus.com/DocumentCenter/View/1996/Hotel-and-Motel-Tax-Form
Irrigation Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6468
Kitchen/Bath Remodel Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6479
Massage Establishment License Application	https://www.deerfield.il.us/DocumentCenter/View/1625/Massage-Establishment-License-Application
New SFR Permit Submission Checklist	https://il-deerfield.civicplus.com/DocumentCenter/View/3336/New-SFR-Permit-Submission-Checklist
Online Board Volunteer Application	https://www.deerfield.il.us/FormCenter/Volunteer-Forms-12/Boards-Commissions-Volunteer-Application-60
Pavement Sealant License Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6467
Permit Revision Application	https://il-deerfield.civicplus.com/DocumentCenter/View/3332/Permit-Revision-Application
Plan Commission Application & Indemnity Form	https://www.deerfield.il.us/DocumentCenter/View/110/Plan-Commission-Application--Indemnity-Form
Residential Addition Permit Submission Checklist	https://il-deerfield.civicplus.com/DocumentCenter/View/3335/Residential-Addition-Permit-Submission-Checklist
Residential application online	https://deerfield.il.us/FormCenter/Utility-Applications-5/New-Resident-Application-for-Utility-Ser-70
Residential Remodel Permit Submission Checklist	https://il-deerfield.civicplus.com/DocumentCenter/View/3323/Residential-Remodel-Permit-Submission-Checklist
Roofing Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6454
Sewer Repair Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6464
Sign Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6463
Solar Panels Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6460
Special Event Application (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/2884/Special-Event-Application-PDF
Swimming Pool / Spa Permit Submission Checklist	https://il-deerfield.civicplus.com/DocumentCenter/View/2720/Swimming-Pool--

VILLAGE OF DEERFIELD LIST OF APPLICATIONS AND FORMS

	Spa-Permit-Submission-Checklist
TeenConnect Application Form	https://il-deerfield.civicplus.com/DocumentCenter/View/284/Teen-Connect-Form-PDF?bidId=
TeenConnect Application Form (Online)	https://il-deerfield.civicplus.com/FormCenter/Teen-Programs-6/Teen-Connect-Program-46
Telecommunications Utility Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6469
Temporary Use Permit (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/98/Temporary-Use-Permit-PDF
Tree Removal Permit Application	https://il-deerfield.civicplus.com/DocumentCenter/View/2753/Tree-Removal-Permit-Application
VEHICLE STICKER APPLICATION	https://il-deerfield.civicplus.com/DocumentCenter/View/2137/DeerfieldVehicle-OTC-App
Water Service Repair/Replace Permit Application	https://deerfieldil.viewpointcloud.com/categories/1080/record-types/6473
Zoning Approval Flow Charts for Permitted and Special Uses (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/276/Zoning-Approval-Flow-Charts-for-Permitted-and-Special-Uses-PDF
Zoning Compliance Certification	https://il-deerfield.civicplus.com/DocumentCenter/View/103/Zoning-Compliance-Certification

VILLAGE OF DEERFIELD LIST OF BOARDS, COMMISSIONS, COMMITTEES, AND COUNCILS

Board/Commission Name	Reference Link
Appearance Review Commission (ARC)	https://www.deerfield.il.us/393/Appearance-Review-Commission-ARC
Board of Building Appeals	https://www.deerfield.il.us/450/Board-of-Building-Appeals
Board of Zoning Appeals (BZA)	https://www.deerfield.il.us/394/Board-of-Zoning-Appeals-BZA
Building & Code Enforcement Division	https://deerfield.il.us/160/6763/Building-Code-Enforcement-Division
Cable & Telecommunications Commission	https://www.deerfield.il.us/455/Cable-Telecommunications-Commission
Cemetery Commission	https://www.deerfield.il.us/452/Cemetery-Commission
Committee of the Whole	https://www.deerfield.il.us/465/Committee-of-the-Whole
Community Relations Commission	https://www.deerfield.il.us/453/Community-Relations-Commission
DBR Chamber of Commerce	https://il-deerfield.civicplus.com/346/Chamber-of-Commerce
Electrical Commission	https://www.deerfield.il.us/454/Electrical-Commission
Family Days Commission	https://il-deerfield.civicplus.com/281/Family-Days-Commission
Family Days Commission	https://www.deerfield.il.us/281/Family-Days-Commission
Fine Arts Commission	https://www.deerfield.il.us/456/Fine-Arts-Commission
Mayor & Board of Trustees	https://www.deerfield.il.us/449/Mayor-Board-of-Trustees
Northwest Quadrant Unified Task Force	https://www.deerfield.il.us/457/Northwest-Quadrant-Unified-Task-Force
Plan Commission	https://www.deerfield.il.us/395/Plan-Commission
Police Commission	https://www.deerfield.il.us/460/Police-Commission
Police Pension Board	https://www.deerfield.il.us/461/Police-Pension-Board
Stormwater Management Committee	https://www.deerfield.il.us/464/Stormwater-Management-Committee
Sustainability Commission	https://www.deerfield.il.us/458/Sustainability-Commission
Volunteer Engagement Commission	https://www.deerfield.il.us/647/Volunteer-Engagement-Commission

VILLAGE OF DEERFIELD LIST OF COMMUNICATION SERVICES

Communication Service	Reference Link
A Message from Mayor Shapiro	https://www.deerfield.il.us/CivicAlerts.aspx?AID=618
Deerfield Area Government Websites & Social Media	https://www.deerfield.il.us/771/Deerfield-Area-Government-Websites-Socia
Deerfield News	https://www.deerfield.il.us/CivicAlerts.aspx?CID=1
Emergency Alerts and Non-Emergency Community Outreach Notifications	https://www.deerfield.il.us/494/Alerts
Notify Me®	https://www.deerfield.il.us/list.aspx
Press Releases	https://www.deerfield.il.us/Archive.aspx?AMID=42
Publications & D-Tales	https://il-deerfield.civicplus.com/369/Publications-D-Tales
Rapid Response Network	https://www.deerfield.il.us/777/Rapid-Response-Network
RSS Feeds	https://www.deerfield.il.us/rss.aspx
Staff Directory	https://www.deerfield.il.us/Directory.aspx

VILLAGE OF DEERFIELD LIST OF DEPARTMENTS

Department Name	Reference Link
Community Development (Building & Planning)	https://www.deerfield.il.us/159/Community-Development-Building-Planning
Engineering	https://www.deerfield.il.us/180/Engineering
Finance	https://www.deerfield.il.us/172/Finance
Police	https://www.deerfield.il.us/211/Police
Public Works	https://www.deerfield.il.us/178/Public-Works
Village Manager's Office	https://www.deerfield.il.us/149/Village-Managers-Office

VILLAGE OF DEERFIELD LIST OF DESIGN CODES

Design Code	Reference Link
Appearance Code (PDF)	https://deerfield.il.us/DocumentCenter/View/281
Building Codes	https://deerfield.il.us/467/Building-Codes
Development Code	https://deerfield.il.us/DocumentCenter/View/2923/Development-Code

VILLAGE OF DEERFIELD LIST OF DOCUMENTS

Documents, PDFs, Maps	Reference Link
2012 Northwest Quadrant Request For Qualifications	https://www.deerfield.il.us/DocumentCenter/View/582/2012-Northwest-Quadrant-Request-For-Qualifications
2012-13 NWQ Unified Task Force Meeting and Open House Minutes	https://www.deerfield.il.us/DocumentCenter/View/1837/2012-13-NWQ-Unified-Task-Force-Meeting-and-Open-House-Minutes
2013 Report & Recommendation of the NWQ Unified Task Force to Adopt a Master Plan - Aug 5 2013	https://www.deerfield.il.us/DocumentCenter/View/1838/2013-Report--Recommendation-of-the-NWQ-Unified-Task-Force-to-Adopt-a-Master-Plan---Aug-5-2013
2014 Deerfield Flood Brochure (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/338/2014-Deerfield-Flood-Brochure-PDF
2016 Report & Recommendation of the Plan Commission to Adopt a Master Plan - February 16 201	https://www.deerfield.il.us/DocumentCenter/View/584/2016-Report--Recommendation-of-the-Plan-Commission-to-Adopt-a-Master-Plan---February-16-201
2016 Report and Recommendation of the Northwest Quadrant Stakeholders Working Group - September 6, 2016	https://www.deerfield.il.us/DocumentCenter/View/2007/2016-Report-and-Recommendation-of-the-Northwest-Quadrant-Stakeholders-Working-Group--September-6-2016
2022 Compensation Report.pdf	https://www.deerfield.il.us/DocumentCenter/View/2948/2022-Compensation-Reportpdf
2022 Farmers Market Map	https://il-deerfield.civicplus.com/DocumentCenter/View/3171/2022-Farmers-Market-Map-
2023 Fee Schedule	https://www.deerfield.il.us/DocumentCenter/View/3364/2023-Fee-Schedule
2023 Public Wage Act 97-906	https://www.deerfield.il.us/DocumentCenter/View/3226/2023-Public-Wage-Act-97-906-
2023 Village Board Meeting Schedule	https://www.deerfield.il.us/DocumentCenter/View/2930/2023-Village-Board-Meeting-Schedule
About Deerfield	https://il-deerfield.civicplus.com/424/About-Deerfield
Agenda Center	https://www.deerfield.il.us/AgendaCenter
All Sara Lee sculptures (PDF)	https://www.deerfield.il.us/DocumentCenter/View/573/All-Sara-Lee-sculptures-PDF

VILLAGE OF DEERFIELD LIST OF DOCUMENTS

Annual Comprehensive Financial Reports	https://www.deerfield.il.us/Archive.aspx?AMID=36
ARC Information (PDF)	https://www.deerfield.il.us/DocumentCenter/View/565/ARC-Information-PDF
ARC Schedule 2023	https://www.deerfield.il.us/DocumentCenter/View/3294/ARC-Schedule-2023
ARC Signs Submittal Requirements (PDF)	https://www.deerfield.il.us/DocumentCenter/View/568/ARC-Signs-Submittal-Requirements-PDF
ARC Submittal Requirements (PDF)	https://www.deerfield.il.us/DocumentCenter/View/567/ARC-Submittal-Requirements-PDF
Assault Weapons Ban	https://deerfield.il.us/DocumentCenter/View/2904/Illinois-Supreme-Court-Allows-Deerfields-Assault-Weapon-Ban-to-Stand
Benchmark Information	https://il-deerfield.civicplus.com/179/Benchmark-Information
Bicentennial Quilts (PDF)	https://www.deerfield.il.us/DocumentCenter/View/572/Bicentennial-Quilts-PDF
Bike Routes (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/532
Building Fees	https://il-deerfield.civicplus.com/398/Building-Fee
Business Facade Rebate Program Handbook	https://www.deerfield.il.us/DocumentCenter/View/2960/2022-Business-Facade-Rebate-Handbook-Fillable?bidId=
Census Data	https://il-deerfield.civicplus.com/426/Census-Data
Centennial Sculpture Final 2 (PDF)	https://www.deerfield.il.us/DocumentCenter/View/571/Centennial-Sculpture-Final-2-PDF
Centennial Sculpture TRIB (PDF)	https://www.deerfield.il.us/DocumentCenter/View/570/Centennial-Sculpture-TRIB-PDF
Chicago Marriott Suites Deerfield-Facts & Information Guide.pdf	https://deerfield.il.us/DocumentCenter/View/2686/Chicago-Marriott-Suites-Deerfield--Facts--Information-Guidepdf
Coal Tar FAQ	https://www.deerfield.il.us/DocumentCenter/View/1553/Coal-Tar-Pavement-Sealant-Regulations-FAQs?bidId=
Commercial Space Availabilities	https://il-deerfield.civicplus.com/428/Commercial-Space-Availabilities
Complete Street Policy	https://www.deerfield.il.us/DocumentCenter/View/3102/Village-Complete-Street-Policy
Contractor Combined September 5 2008 (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/337/Contractor-Combined-September--5-2008-PDF
Controlling Nuisance Mammals (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/518/Controlling-Nuisance-Mammals--PDF?bidId=

VILLAGE OF DEERFIELD LIST OF DOCUMENTS

Cross Currents (PDF)	https://www.deerfield.il.us/DocumentCenter/View/576/Cross-Currents-PDF
Deerfield Annual Drinking Water Quality Report 2021	https://il-deerfield.civicplus.com/DocumentCenter/View/3152/Deerfield-Annual-Drinking-Water-Quality-Report-2021
Deerfield Annual Drinking Water Quality Report 2022.pdf	https://il-deerfield.civicplus.com/DocumentCenter/View/3183/Deerfield-Annual-Drinking-Water-Quality-Report-2022pdf
Deerfield Annual Drinking Water Quality Report 2023.pdf	https://il-deerfield.civicplus.com/DocumentCenter/View/3538/Deerfield-Annual-Drinking-Water-Quality-Report-2023pdf
Deerfield FAQs	https://il-deerfield.civicplus.com/FAQ.aspx
Deerfield Photo Gallery	https://il-deerfield.civicplus.com/Gallery.aspx
DEERFIELD_FAQ.pdf	https://www.deerfield.il.us/DocumentCenter/View/2840/DEERFIELD_FAQpdf
Demographic & Market Data	https://il-deerfield.civicplus.com/429/Demographic-Market-Data
Document Portal	http://docs.deerfield.il.us/
Downtown TIF Plan - October 2022	https://www.deerfield.il.us/DocumentCenter/View/3361/Downtown-TIF-Plan---October-2022
Economic Development Resources	https://il-deerfield.civicplus.com/397/Economic-Development-Resources
Elbling Compilation (PDF)	https://www.deerfield.il.us/DocumentCenter/View/575/Elbling-Compilation-PDF
Embassy Suites Fact Sheet (PDF)	https://deerfield.il.us/DocumentCenter/View/559/Embassy-Suites-Fact-Sheet-PDF
Emerald Ash Borer Brochure (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/363/Emerald-Ash-Borer-Brochure-PDF
Emerald Ash Borer Removal Letter to Resident (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/362/Emerald-Ash-Borer-Removal-Letter-to-Resident-PDF
Fee Schedules	https://www.deerfield.il.us/Archive.aspx?AMID=37
FEMA Update (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/339/FEMA-Update-PDF
Figure 2.1 Existing Land Use Map	https://deerfield.il.us/DocumentCenter/View/602/Figure-21-Existing-Land-Use-Map
Figure 3.1 Updated Future Land Use Map	https://deerfield.il.us/DocumentCenter/View/600/Figure-31-Updated-Future-Land-Use-Map

VILLAGE OF DEERFIELD LIST OF DOCUMENTS

Figure 3.2 Annexation Policy Plan	https://deerfield.il.us/DocumentCenter/View/599/Figure-32-Annexation-Policy-Plan
Figure 3.6 Transportation System Plan	https://deerfield.il.us/DocumentCenter/View/598/Figure-36-Transportation-System-Plan
Figure 3.7 Bicycle Plan	https://deerfield.il.us/DocumentCenter/View/597/Figure-37-Bicycle-Plan
Figure 3.8 Parks Open Space Plan	https://deerfield.il.us/DocumentCenter/View/596/Figure-38-Parks-Open-Space-Plan
Figure 3.9 Community Facilities Plan	https://deerfield.il.us/DocumentCenter/View/605/Figure-39-Community-Facilities-Plan
Figure 4.1 Existing Land Use/Village Center Planning Area	https://deerfield.il.us/DocumentCenter/View/604/Figure-41-Existing-Land-UseVillage-Center-Planning-Area
Figure 4.2 Village Center Subarea Plan	https://deerfield.il.us/DocumentCenter/View/603/Figure-42-Village-Center-Subarea-Plan
Fine Arts Commission Overview	https://www.deerfield.il.us/DocumentCenter/View/577
Food and Beverage Tax Introductory Letter	https://il-deerfield.civicplus.com/DocumentCenter/View/1110/Introductory-Letterpdf
Food and Beverage Tax Remittance Instructions.pdf	https://il-deerfield.civicplus.com/DocumentCenter/View/1113/Food-and-Beverage-Tax-Remittance-Instructionspdf
Frequently Asked Questions Emerald Ash Borer (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/366/Frequently-Asked-Questions-Emerald-Ash-Borer-PDF
GFOA Budgets	https://www.deerfield.il.us/Archive.aspx?AMID=38
Guide to Flood Protection in NE Illinois	https://il-deerfield.civicplus.com/DocumentCenter/View/2867/Guide-to-Flood-Protection-in-NE-Illinois
Hiawatha Train Project	https://il-deerfield.civicplus.com/DocumentCenter/View/1311
How Does Electric Aggregation 2.0 Work.pdf	https://www.deerfield.il.us/DocumentCenter/View/2835/How-Does-Electric-Aggregation-20-Workpdf
Hyatt Deerfield Capacity Chart (PDF)	https://deerfield.il.us/DocumentCenter/View/558/Hyatt-Deerfield-Capacity-Chart-PDF
Hyatt Deerfield Fact Sheet (PDF)	https://deerfield.il.us/DocumentCenter/View/557/Hyatt-Deerfield-Fact-Sheet-PDF
Hyatt Deerfield Meeting Space Floor Plan (PDF)	https://deerfield.il.us/DocumentCenter/View/556/Hyatt-Deerfield-Meeting-Space-Floor-Plan-PDF

VILLAGE OF DEERFIELD LIST OF DOCUMENTS

Jazzy (PDF)	https://www.deerfield.il.us/DocumentCenter/View/574/Jazzy-PDF
Massage Establishment Regulations Frequently Asked Questions	https://www.deerfield.il.us/DocumentCenter/View/1624/Massage-Establishment-Regulations-FAQ
Mayor & Board of Trustees Online Calendar	https://www.deerfield.il.us/calendar.aspx?CID=24
Mayor & Board of Trustees Schedule	https://www.deerfield.il.us/DocumentCenter/View/2930/2023-Village-Board-Meeting-Schedule?bidId=
Meeting Times & Frequency	https://www.deerfield.il.us/553/Meeting-Times-Frequency
METRA commuter parking map (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/1357/Commuter-Parking-Map?bidId=
Multi State Emerald Ash Borer Initial County Detection jpg (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/365/Multi-State-Emerald-Ash-Borer-Initial-County-Detection-jpg-PDF
New public comment policy	https://www.deerfield.il.us/DocumentCenter/View/1547/Public-Comment-Rules-2018
Northwest Quadrant Master Plan	https://www.deerfield.il.us/DocumentCenter/View/1254/NWQ-Sections-of-Comprehensive-Plan-?bidId=
Organizational Chart 2023	https://www.deerfield.il.us/DocumentCenter/View/3532/Organizational-Chart-2023
Per- and Polyfluoroalkyl Substances (PFAS)	https://www.deerfield.il.us/832/Per--and-Polyfluoroalkyl-Substances-PFAS
Police Union Contract	https://www.deerfield.il.us/DocumentCenter/View/3302/Police-Contract-2023-2026-FINAL
Press Release - Absolutely Positive - Electric Aggregation 2.0.pdf	https://www.deerfield.il.us/DocumentCenter/View/2836/Press-Release---Absolutely-Positive---Electric-Aggregation-20pdf
Public Process	https://il-deerfield.civicplus.com/DocumentCenter/View/109/Public-Process
Public Process 1 (PDF)	https://www.deerfield.il.us/DocumentCenter/View/592/Public-Process-1-PDF
Public Works Union Contract	https://www.deerfield.il.us/DocumentCenter/View/3303/Public-Works-Contract-2023-2026-FINAL
Request for Public Information Form (PDF)	https://www.deerfield.il.us/DocumentCenter/View/1908/Request-for-Public-Information-Form-PDF
Resubdivision (PDF)	https://www.deerfield.il.us/DocumentCenter/View/591/Resubdivision-PDF

VILLAGE OF DEERFIELD LIST OF DOCUMENTS

Sidewalk snow clearing map	https://il-deerfield.civicplus.com/DocumentCenter/View/2341/Sidewalk-Snow-Removal-Map-2021?bidId=
Signs for Businesses	https://www.deerfield.il.us/DocumentCenter/View/2528/Signs-for-Businesses
Special Use Flow Chart Web (PDF)	https://www.deerfield.il.us/DocumentCenter/View/590/Special-Use-Flow-Chart-Web-PDF
Special Use Procedures (PDF)	https://www.deerfield.il.us/DocumentCenter/View/594/Special-Use-Procedures-PDF
Street Guide	https://deerfield.il.us/DocumentCenter/View/523/Street-Guide?bidId=
Sump Pump Disconnection Flyer	https://il-deerfield.civicplus.com/DocumentCenter/View/1809/Sump-Pump-Disconnection-Flyer
The Power of Self Service - English Version (PDF)	https://www.deerfield.il.us/DocumentCenter/View/136/The-Power-of-Self-Service---English-Version-PDF
Tree Identification (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/364/Tree-Identification-PDF
Tree Ordinance Manual	https://il-deerfield.civicplus.com/DocumentCenter/View/2752/Tree-Ordinance-Manual
Upcoming Public Hearings	https://www.deerfield.il.us/162/Upcoming-Public-Hearings
Village Facilities	https://www.deerfield.il.us/475/Village-Facilities
Village of Deerfield Comprehensive Plan	https://deerfield.il.us/DocumentCenter/View/595/Village-of-Deerfield-Comprehensive-Plan
Village of Deerfield Reduces Solar Panel Permit Fees	https://www.deerfield.il.us/CivicAlerts.aspx?AID=616
Why Design Review Matters	https://www.deerfield.il.us/DocumentCenter/View/773/Why-Design-Review-Matters
Window Signage Regulations	https://www.deerfield.il.us/DocumentCenter/View/805/Window-Signage-Regulations
Window Signage Regulations (PDF)	https://deerfield.il.us/DocumentCenter/View/99
Zoning Map	https://deerfield.il.us/DocumentCenter/View/2041/2023-Zoning-Map-

VILLAGE OF DEERFIELD LIST OF EMPLOYMENT RESOURCES

Employment Resource	Reference Link
Application for Employment	https://il-deerfield.civicplus.com/DocumentCenter/View/79/General-Job-Application-PDF?bidId=
Application for Employment (Online)	https://il-deerfield.civicplus.com/FormCenter/City-Employment-11/Application-for-Employment-v2017-78
Human Resources	https://il-deerfield.civicplus.com/151/Human-Resources
Job Opportunities	https://www.deerfield.il.us/jobs.aspx

VILLAGE OF DEERFIELD LIST OF EVENTS, PROGRAMS, SERVICES, AND ACTIVITIES

EPSA Name	Reference Link
2023 Activities & Events Calendar	https://il-deerfield.civicplus.com/825/2023-Activities-Events-Calendar
50/50 Parkway Tree Program	http://il-deerfield.civicplus.com/361/50-50-Parkway-Tree-Program
Additional Flood Information & Village Services	https://il-deerfield.civicplus.com/190/Additional-Flood-Information-Village-Ser
Adopt-a-Hydrant	https://www.deerfield.il.us/759/Adopt-a-Hydrant
Citizen Request Tracker®	https://www.deerfield.il.us/requesttracker.aspx
Commercial Solid Waste Franchise	https://il-deerfield.civicplus.com/409/Commercial-Solid-Waste-Franchise
Community Calendars	https://il-deerfield.civicplus.com/132/Community-Calendars
Community News	https://il-deerfield.civicplus.com/CivicAlerts.aspx
Community Outreach	https://il-deerfield.civicplus.com/550/Community-Outreach
Community Portal	https://il-deerfield.civicplus.com/552/Community-Portal
Community Solar	https://www.deerfield.il.us/780/Community-Solar
COVID-19 Response and Preparedness	https://www.deerfield.il.us/764/COVID-19-Response-and-Preparedness
Cross Connection Control (Backflow Prevention) Program	https://www.deerfield.il.us/636/Cross---Connection-Control-Program
Directions	https://deerfield.il.us/438/Directions
Dutch Elm Disease	https://il-deerfield.civicplus.com/194/Dutch-Elm-Disease
Electric Aggregation	https://www.deerfield.il.us/815/Electric-Aggregation
Emerald Ash Borer	https://il-deerfield.civicplus.com/195/Emerald-Ash-Borer
Family Day Brochure	https://il-deerfield.civicplus.com/DocumentCenter/View/3503/Family-Days-2023-Brochure
Family Day Maps and Parking	https://il-deerfield.civicplus.com/859/Maps-and-Parking
Family Day Sponsors	https://il-deerfield.civicplus.com/295/Sponsors
Family Days	https://www.deerfield.il.us/279/Family-Days
Farmers Market 2023	https://il-deerfield.civicplus.com/301/Farmers-Market
Farmers Market About Us & Contact Information	https://il-deerfield.civicplus.com/302/About-Us-Contact-Information
Farmers Market Participating Vendors & Bios	https://il-deerfield.civicplus.com/307/Participating-Vendors-Bios
Farmers Market Rules & Applications	https://il-deerfield.civicplus.com/318/Rules-Applications
Fire Protection	https://il-deerfield.civicplus.com/522/Fire-Protection
Flood Information	https://il-deerfield.civicplus.com/189/Flood-Information
Flood Plain Management Efforts	https://il-deerfield.civicplus.com/191/Flood-Plain-Management-Efforts
Freight Train Symposium Presentation	https://il-deerfield.civicplus.com/DocumentCenter/View/1274/The-Future-of-Freight-Railroading?bidId=
Grate Keepers	https://www.deerfield.il.us/758/Grate-Keepers
Green Up Deerfield	https://www.deerfield.il.us/165/Green-Up-Deerfield

VILLAGE OF DEERFIELD LIST OF EVENTS, PROGRAMS, SERVICES, AND ACTIVITIES

Harvest Fest	https://il-deerfield.civicplus.com/624/Harvest-Fest
Harvest Fest Returns September 9	https://www.deerfield.il.us/CivicAlerts.aspx?AID=617
Historical Society	https://www.deerfield.il.us/491/Historical-Society
Interactive Maps & Community Portal	https://www.deerfield.il.us/652/Interactive-Maps
Investigations & Social Services	https://deerfield.il.us/216/Investigations-Social-Services
Leaf Collection Program	https://il-deerfield.civicplus.com/204/Leaf-Collection-Program
Local Clubs & Organizations	https://il-deerfield.civicplus.com/704/Service-Clubs
Local Volunteer and Donation Opportunities	https://www.deerfield.il.us/770/Local-Volunteer-and-Donation-Opportuniti
Online Bill Pay	https://www.deerfield.il.us/739/Online-Bill-Pay
Pace Bus Service	https://il-deerfield.civicplus.com/356/Pace-Bus-Service
Parking Permits	https://il-deerfield.civicplus.com/153/Parking-Permits
Public Mural Program	https://il-deerfield.civicplus.com/737/Public-Mural-Program
Rail / Trains	https://il-deerfield.civicplus.com/354/Rail-Trains
Recreation	https://deerfield.il.us/506/Recreation
Refuse & Recycling	https://il-deerfield.civicplus.com/688/Refuse-Recycling
Residential / Household Services	https://www.deerfield.il.us/507/Residential-Household-Services
Residential Sump Pump Disconnection Program	https://il-deerfield.civicplus.com/706/Residential-Sump-Pump-Disconnection-Prog
Road Construction Updates	https://www.deerfield.il.us/699/Road-Construction-Updates
Senior Services	https://il-deerfield.civicplus.com/379/Senior-Services
Senior Transit	https://il-deerfield.civicplus.com/381/Senior-Transit
Snow Removal	https://il-deerfield.civicplus.com/207/Snow-Removal
Street Maintenance	https://il-deerfield.civicplus.com/203/Street-Maintenance
TeenConnect	https://il-deerfield.civicplus.com/184/1754/TeenConnect
Things To Do	https://il-deerfield.civicplus.com/382/Things-To-Do
Transit	https://il-deerfield.civicplus.com/353/Transit
Two-lined Chestnut Borer	https://il-deerfield.civicplus.com/827/Two-lined-Chestnut-Borer
Utilities	https://www.deerfield.il.us/174/Utilities
Visitors	https://deerfield.il.us/435/Visitors
Voter Information	https://deerfield.il.us/358/Voter-Information
Wastewater Treatment Plant	https://il-deerfield.civicplus.com/209/Wastewater-Treatment-Plant
Water Division	https://il-deerfield.civicplus.com/208/Water-Division

VILLAGE OF DEERFIELD LIST OF ORDINANCES

Ordinance	Reference Link
Village Ordinances & Codes	https://deerfield.il.us/236/Village-Ordinances-Codes
ARTICLE 01. INTRODUCTION	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-886
ARTICLE 02. GENERAL PROVISIONS	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-934
ARTICLE 03. ZONING DISTRICTS AND MAP	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-1907
ARTICLE 04. RESIDENTIAL DISTRICTS	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-1946
ARTICLE 05. COMMERCIAL DISTRICT	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-2583
ARTICLE 06. INDUSTRIAL DISTRICTS	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-3205
ARTICLE 07. P-1 PUBLIC LANDS DISTRICT	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-3580
ARTICLE 08. OFF-STREET PARKING AND OFF-STREET LOADING	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-3674
ARTICLE 09. SIGNS	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-3951
ARTICLE 10. NONCONFORMITIE S	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-5564
ARTICLE 11. TEMPORARY USES AND STRUCTURES	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-5641
ARTICLE 12 PLANNED UNIT DEVELOPMENTS AND PLANNED RESIDENTIAL DEVELOPMENTS	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-5675
ARTICLE 13. ADMINISTRATION AND ENFORCEMENT	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-6227

VILLAGE OF DEERFIELD LIST OF ORDINANCES

ARTICLE 14. RULES AND DEFINITIONS	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-6697
ARTICLE 15. EFFECTIVE DATE AND PUBLICATION	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il_zoning/0-0-0-6929
CHAPTER 01. GENERAL PROVISIONS	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-53
CHAPTER 02. ADMINISTRATION.	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-228
CHAPTER 03. ALCOHOLIC BEVERAGES.	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-1242
CHAPTER 04. AMUSEMENTS.	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-1523
CHAPTER 05. ANIMALS	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-1753
CHAPTER 06. BUILDING	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-1973
CHAPTER 07. BUSINESSES	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-2721
CHAPTER 08. ELECTRICITY.	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-3342
CHAPTER 09. FINANCE AND TAXATION	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-3371
CHAPTER 10. FIRE PREVENTION	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-3930
CHAPTER 11. FOOD AND FOOD ESTABLISHMENTS.	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-4040
CHAPTER 12. HEALTH	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-4301
CHAPTER 13. HOUSING	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-4685
CHAPTER 14. LICENSES	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-4724
CHAPTER 15. MORALS AND CONDUCT	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-5072
CHAPTER 16. PLUMBING AND SEWERS	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-5816
CHAPTER 17. POLLUTION	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-6175

VILLAGE OF DEERFIELD LIST OF ORDINANCES

CHAPTER 18. PUBLIC TRANSPORTATION	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-6247
CHAPTER 19. STREETS AND SIDEWALKS	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-6506
CHAPTER 20. SUBDIVISIONS AND STORM WATER	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-7302
CHAPTER 21. TREES AND VEGETATION	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-7308
CHAPTER 22. VEHICLES AND TRAFFIC	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-7560
CHAPTER 23. WATER	https://codelibrary.amlegal.com/codes/deerfieldil/latest/deerfield_il/0-0-0-9228
2016 NWQ Master Plan Ordinance O- 16-27	https://www.deerfield.il.us/DocumentCenter/View/1839/2016-NWQ-Master-Plan-Ordinance-O-16-27
2023 Salary and Wage Ordinance	https://www.deerfield.il.us/DocumentCenter/View/2906/2023-Salary-and-Wage-Ordinance-
Assault Weapons Ban	https://deerfield.il.us/707/Assault-Weapons-Ban
Coal Tar Ordinance	https://www.deerfield.il.us/DocumentCenter/View/1490/Coal-Tar-Ordinance?bidId=
Coal Tar Sealant Ban	https://deerfield.il.us/708/Coal-Tar-Sealant-Ban
Comprehensive Plan Amendments / Ordinances	https://deerfield.il.us/468/Comprehensive-Plan
Food and Beverage Tax Ordinance O- 17-2.pdf	https://il-deerfield.civicplus.com/DocumentCenter/View/1114/Food-and-Beverage-Tax-Ordinance-O-17-2pdf
Massage Establishment Licensing & Regulations	https://deerfield.il.us/726/Massage-Establishment-Licensing-Regulati
Massage Establishment Ordinance	https://www.deerfield.il.us/DocumentCenter/View/1612/Massage-Establishment-Regulations-Ordinance
Municipal Code & Zoning Ordinance	https://codelibrary.amlegal.com/codes/deerfieldil/latest/overview
Recreational Cannabis Zoning Regulations	https://deerfield.il.us/757/Recreational-Cannabis-Zoning-Regulations

VILLAGE OF DEERFIELD LIST OF ORDINANCES

Salary and Wage Ordinance	https://www.deerfield.il.us/DocumentCenter/View/2906/2023-Salary-and-Wage-Ordinance-?bidId=
Tree Ordinance Final	https://il-deerfield.civicplus.com/DocumentCenter/View/2751/Tree-Ordinance-Final

VILLAGE OF DEERFIELD LIST OF POLICIES AND GUIDELINES

Policy/Guide Name	Reference Link
AMI Residential Communications Guide (PDF)	https://www.deerfield.il.us/DocumentCenter/View/137/AMI-Residential-Communications-Guide-PDF
Applications & Procedures	https://il-deerfield.civicplus.com/391/Applications-Procedures
Approvals & Procedures	https://il-deerfield.civicplus.com/392/Approvals-Procedures
Banner Pole Guidelines (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/119/Banner-Pole-Guidelines-PDF
Building Department Inspection Policy	https://il-deerfield.civicplus.com/DocumentCenter/View/1014/Building-Department-Inspection-Policy
Building Department Policy Updates - January 2020	https://il-deerfield.civicplus.com/DocumentCenter/View/2384/Building-Department-Policy-Updates---January-2020
Bulk Regulations (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/118/Bulk-Regulations-PDF
Business Taxes	https://il-deerfield.civicplus.com/656/Business-Taxes
Construction Guidelines & Permits	https://il-deerfield.civicplus.com/238/Construction-Guidelines-Permits
Contractor Info	https://il-deerfield.civicplus.com/185/Contractor-Info
COVID-19 Information for Businesses	https://www.deerfield.il.us/769/COVID-19-Information-for-Businesses
Deerfield Police Department Social Media Policy	https://www.deerfield.il.us/DocumentCenter/View/1428/Deerfield-Police-Department-Social-Media-Policy
Deerfield Police Department Social Media Terms of Service and Takedown Policy	https://www.deerfield.il.us/DocumentCenter/View/1525/Deerfield-Police-Department-Social-Media-Terms-of-Service-and-Takedown-Policy
Drainage Compliance	https://il-deerfield.civicplus.com/186/Drainage-Compliance
Engineering Details	https://il-deerfield.civicplus.com/187/Engineering-Details
Forestry	https://il-deerfield.civicplus.com/192/Forestry
Garage/ Estate Sale	https://il-deerfield.civicplus.com/609/GarageEstate-Sale
Inspection Cancellation Policy	https://il-deerfield.civicplus.com/DocumentCenter/View/1204/Inspection-Cancellation-Policy
Living With Wildlife	https://il-deerfield.civicplus.com/336/Living-With-Wildlife
New & Existing Businesses	https://il-deerfield.civicplus.com/400/New-Existing-Businesses
Parkway Tree Maintenance	https://il-deerfield.civicplus.com/205/Parkway-Tree-Maintenance
Phase 4 Guidelines.pdf	https://www.deerfield.il.us/DocumentCenter/View/2567/Phase-4-Guidelinespdf
Political Signs Guidelines (PDF)	https://il-deerfield.civicplus.com/DocumentCenter/View/122/Political-Signs-Guidelines-PDF
Prepared Food and Beverage	https://il-deerfield.civicplus.com/657/Prepared-Food-and-

VILLAGE OF DEERFIELD LIST OF POLICIES AND GUIDELINES

Tax	Beverage-Tax
Regulations & Guidelines for Paper-Based Permits	https://il-deerfield.civicplus.com/164/Regulations-Guidelines-for-Paper-Based-P
Residential & Commercial Development	https://il-deerfield.civicplus.com/188/Residential-Commercial-Development
Site Management	https://il-deerfield.civicplus.com/206/Site-Management
Social Media Policies	https://www.deerfield.il.us/690/Social-Media-Policies
Special Use Procedure	https://il-deerfield.civicplus.com/DocumentCenter/View/111/Special-Use-Procedure
U.S. Small Business Administration Resources for Coronavirus	https://www.deerfield.il.us/DocumentCenter/View/2398/US-Small-Business-Administration-Resources-for-Coronavirus
Utility Inspections	https://www.deerfield.il.us/210/Utility-Inspections
Vehicle Stickers	https://il-deerfield.civicplus.com/176/Vehicle-Stickers
Village of Deerfield External Social Media Policy	https://www.deerfield.il.us/DocumentCenter/View/1427/Village-of-Deerfield-External-Social-Media-Policy
Window Signage Regulations	https://il-deerfield.civicplus.com/DocumentCenter/View/99/Window-Signage-Brochure-Ordinance
Work Without Permit Regulations	https://il-deerfield.civicplus.com/DocumentCenter/View/2270/Work-Without-Permit-Regulations

VILLAGE OF DEERFIELD LIST OF VIDEOS

Video Name	Reference Link
Deerfield Leaf Collection HD	https://il-deerfield.civicplus.com/204/Leaf-Collection-Program
Village of Deerfield Snow & Ice Control	https://il-deerfield.civicplus.com/207/Snow-Removal
Village of Deerfield Water Reclamation Facility	https://il-deerfield.civicplus.com/209/Wastewater-Treatment-Plant
Watch Village Board Meetings	https://www.deerfield.il.us/566/Transparency



VILLAGE OF DEERFIELD

Appendix D: Federal Highway Administration ADA Transition Plans Memo





Memorandum

Subject: **INFORMATION:** ADA Transition
Plans

Date: JUN 27 2019

From: Irene Rico 
Associate Administrator

In Reply Refer To:
HCR-40

To: Division Administrators
Civil Rights Specialist

THIS MEMORANDUM SUPERSEDES THE OFFICE OF CIVIL RIGHTS' (HCR) NOVEMBER 12, 2015 MEMORANDUM IN ITS ENTIRETY.

PURPOSE: To explain new process for review of submitted ADA transition plans (TPs). The TP review process is being delegated to Division Administrators in the 14 States that do not have either a self-certified TP or a TP that was found to meet the regulatory minimum attributes by the FHWA TP Review Team.

BACKGROUND: Over the last three years, FHWA has worked to ensure that every State, along with the District of Columbia and Puerto Rico, has an ADA Transition Plan (TP) that meets the minimum attributes provided in the Department of Justice's ADA Title II regulations, found at 28 CFR 35.150(d). In November of 2015, HCR issued guidance laying out the process for reviews of submitted TPs by an FHWA national review team. To date, 38 States (including DC) have a transition plan in place. Of these, 14 TPs have been vetted by the Team and found to have met the minimum regulatory attributes, and 24 TPs are self-certified plans. Over the course of the last year, that number has held steady at 38.

STATUS: The 38 jurisdictions that already have TPs in place, including the 24 self-certified States, can implement those TPs while continuing to update and improve them. Of the 14 remaining jurisdictions, only two have not yet submitted any plan. The other 12 have submitted plans that have not yet been deemed to meet the minimum attributes. Those 12 States can continue to update and improve those TPs before submitting them to the Division Offices in their States for review. The Resource Center is available to assist any of the 50 jurisdictions with submitted plans in updating and improving their TPs. The two jurisdictions that have not yet submitted TPs will be offered individual TA visits to assist them with getting plans in place so they can be submitted to the Division Offices in those States for review.

BENEFITS: FHWA's efforts over the last three years to assist States in developing and improving their TPs have been successful, but the process has sometimes been cumbersome. By delegating the remaining TP review to DAs and continuing plan

improvement efforts, we can continue to work collaboratively with States in a more productive way than under the current process. FHWA can maintain positive working relationships with the States through a more streamlined process that leverages the Division Offices' working relationships with the State DOTs. The DAs have local knowledge and relationships in their States to ease collaboration efforts to better implement TPs.

MINIMUM REQUIREMENTS:

The U.S. Department of Justice's (DOJ's) ADA Title II regulations at 28 CFR 35.150(d) set forth a list of minimum transition plan requirements as follows:

1. Identification of the official responsible for implementation of the transition plan (See 28 CFR 35.150(d)(3)(iv));
2. An inventory of barriers (i.e., identification of physical obstacles) (See 28 CFR 35.150(d)(3)(i) & 28 CFR 35.105(a));
3. A prioritized schedule of when barriers will be eliminated and deficiencies corrected (See 28 CFR 35.150(d)(2) & 28 CFR 35.150(d)(3)(iii)); and
4. A description of the methods that will be used to make facilities accessible (See 28 CFR 35.150(d)(3)(ii)).

More details about each requirement are available in the attached tools, "State DOT Transition Plan Attributes Review Guide" (Review Guide) and "Transition Plan Review Tool" (Tool). These tools are provided to assist Division Administrators in their review of TPs in States that do not have either a self-certified TP or a TP that was found to meet the regulatory minimum attributes by the FHWA TP Review Team. If you believe that the State's TP does not meet the minimum attributes, you should work with the State DOT to address the identified deficiencies. When the deficiencies, if any, are sufficiently addressed, the Division Administrator will notify the State DOT. HCR and the Resource Center are available to provide technical assistance upon request.

LOCAL PUBLIC AGENCIES (LPAs): LPAs are required to conduct self-evaluations of the accessibility of pedestrian facilities in their public rights-of-way and to correct deficiencies by making necessary modifications. In addition, LPAs with fifty or more employees are required to have a TP. FHWA will not review TPs from LPAs as a matter of course. When FHWA investigates a complaint filed against an LPA, FHWA will review the LPA's compliance with the self-evaluation and TP requirements as part of its investigation. While FHWA review of an LPA's TP is not required, a Division Office may assist LPAs with TPs and/or review LPA TPs if it wishes to do so.

POINTS OF CONTACT: If you have any questions related to this memorandum, please contact Sharon Field at sharon.field@dot.gov or Patrick Gomez at patrick.gomez@dot.gov

State _____

State DOT Transition Plan Attributes Review Guide: All Elements posted conspicuously on website, for internal and external use	
Transition Plan Attribute	Review Comments
<p>Official responsible for implementation of the TP, i.e., Executive Director, Secretary, Commissioner, Chief Engineer, etc. 28 CFR 35.150(d)(3)(iv)</p>	
<p>Inventory of barriers (identification of physical obstacles) 28 CFR 35.150(d)(3)(i); 28 CFR 35.105 (a) – State demonstrates good faith by identifying intersection information, including curb ramps and other associated accessibility elements, as a starting point and showing movement and commitment toward developing a full inventory.</p> <p>Require an Action Plan to develop an inventory of sidewalks (slopes, obstructions, protruding objects, changes in levels, etc.), signals (APS), bus stops (bus pads), buildings, parking, rest areas (tourist areas, picnic areas, visitor centers, etc.), mixed use trails, linkages to transit.</p> <p>Best practice - have discussion of jurisdictional issues/responsibilities for sidewalks</p>	
<p>Schedule – Show a strong commitment toward upgrading ADA elements identified in the inventory of barriers in the short term (planned capital improvement projects) and a strong commitment over time toward prioritizing curb ramps at walkways serving entities covered by the ADA. 28 CFR 35.150(d)(2) This would also include prioritization information, planning, and investments directed at eliminating other identified barriers over time. 28 CFR 35.150(d)(3)</p> <p>Best practice - dedicate resources to eliminate identified ADA deficiencies</p>	
<p>Describe in detail the Methods that will be used to make the facilities accessible. 28 CFR 35.150(d)(3)(ii)</p> <p>Best practice – include the Standard that the STA is following (i.e., 2010 ADAAG, 2011 PROWAG)</p>	
Other ADA Requirements	Review Comments
<p>Public Involvement – Description of process to allow public to readily access and submit comments for both self-evaluation and transition plan. 28 CFR 35.150(d)(1); 28 CFR 35.105(b)</p> <p>Best practices: a) detailed list of individuals consulted posted conspicuously on website, does not have to be in actual TP, but must be documented and available; b) have both electronic and hard copy notice. 28 CFR 35.105(c)</p>	
<p>ADA policy statement is a requirement of State Agencies, but does not have to be in the TP per se, but it is a good practice and needs to be easily accessible by the public. 28 CFR 35.106</p> <p>Best practice - post conspicuously on website, for internal and external use</p>	
<p>Clear identification of the ADA Coordinator (dedicated trained staff) with contact information (i.e., name, office address, telephone number, email address, fax number) 28 CFR 35.107(a)</p>	
<p>Clear Complaint/Grievance Process to receive and address complaints/grievances from the public (is a requirement of State Agencies, but does not have to be in the TP per se, but it is a good practice and needs to be easily accessible by the public). 28 CFR 35.107(b)</p>	
<p>REVIEWER _____</p>	<p>DATE _____</p>



Appendix E: Facility Inventory Maps

Facilities

Public Rights-of-Way

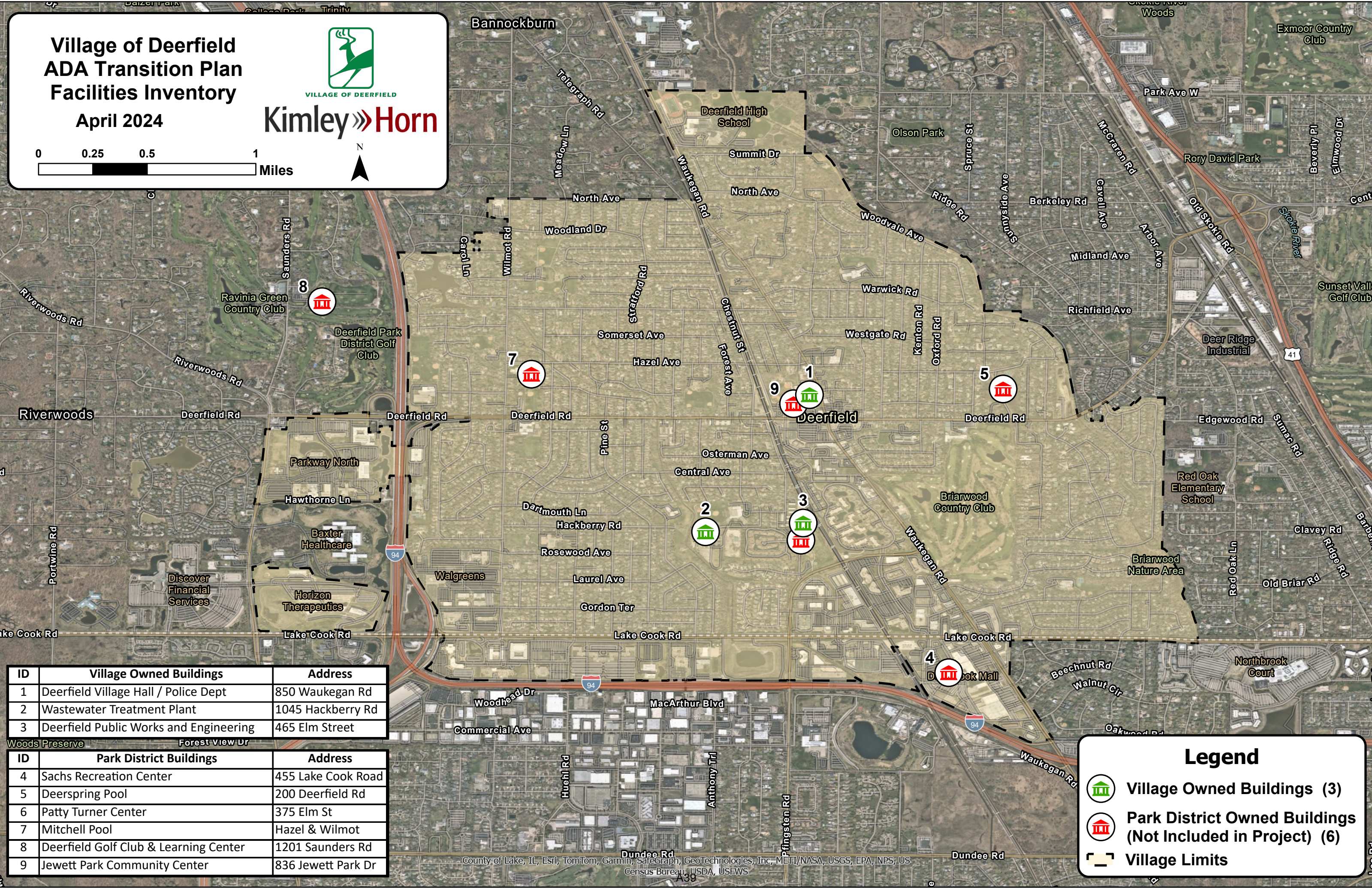
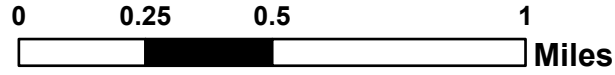


Village of Deerfield ADA Transition Plan Facilities Inventory April 2024



VILLAGE OF DEERFIELD




Kimley»Horn



ID	Village Owned Buildings	Address
1	Deerfield Village Hall / Police Dept	850 Waukegan Rd
2	Wastewater Treatment Plant	1045 Hackberry Rd
3	Deerfield Public Works and Engineering	465 Elm Street

ID	Park District Buildings	Address
4	Sachs Recreation Center	455 Lake Cook Road
5	Deerspring Pool	200 Deerfield Rd
6	Patty Turner Center	375 Elm St
7	Mitchell Pool	Hazel & Wilmot
8	Deerfield Golf Club & Learning Center	1201 Saunders Rd
9	Jewett Park Community Center	836 Jewett Park Dr

Legend

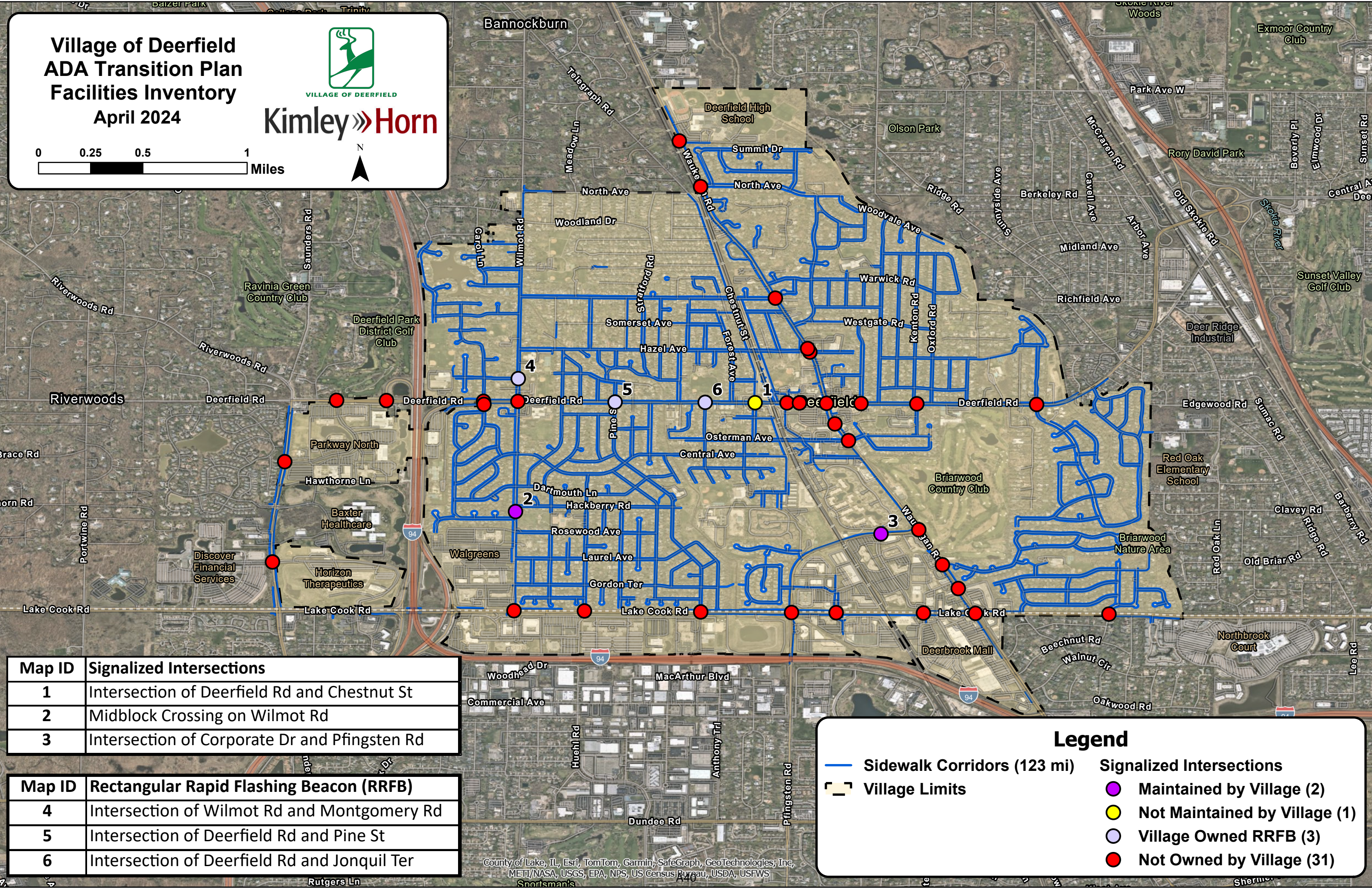
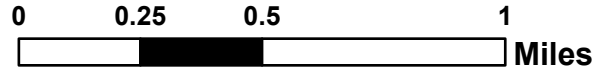
-  Village Owned Buildings (3)
-  Park District Owned Buildings (Not Included in Project) (6)
-  Village Limits

Village of Deerfield
 ADA Transition Plan
 Facilities Inventory
 April 2024



VILLAGE OF DEERFIELD

Kimley»Horn



Map ID	Signalized Intersections
1	Intersection of Deerfield Rd and Chestnut St
2	Midblock Crossing on Wilmot Rd
3	Intersection of Corporate Dr and Pfingsten Rd

Map ID	Rectangular Rapid Flashing Beacon (RRFB)
4	Intersection of Wilmot Rd and Montgomery Rd
5	Intersection of Deerfield Rd and Pine St
6	Intersection of Deerfield Rd and Jonquil Ter

Legend

- Sidewalk Corridors (123 mi)
- Village Limits
- Maintained by Village (2)
- Not Maintained by Village (1)
- Village Owned RRFB (3)
- Not Owned by Village (31)



Appendix F: Sample Action Log



City of Metropolis
ADA Self-Evaluation and Transition Plan
Action Log
1/1/2023

Facility Type	GPS ID	Project Name	Barrier #	Self-Evaluation Barrier	Cost Projection	Priority Value	Priority Rank	Funding Year	Year Completed
Building	1	Ashley's Place Child Advocacy Center	4	The maneuvering space on the pull side of the main entrance door is only 3 inches where a minimum of 18 inches is required.	\$ 3,000	2	High		
Building	17	Clearview Park Recreation Center	1	There are 15 parking spaces provided none of which are accessible parking spaces.	\$ 3,000	2	High		
Building	17	Clearview Park Recreation Center	2	There are 11 parking spaces provided none of which are accessible parking spaces. One is required for compliance and it must be a van accessible space.	\$ 3,000	2	High		
Building	5	Fire Hall #1	1	There are no accessible parking stalls provided in this parking lot. A total of 20 spaces are provided therefore 1 accessible space that is van accessible is required to be provided.	\$ 3,500	3	High		
Building	5	Fire Hall #1	2	The main entrance door into the facility requires a 2-1/2" step for entry.	\$ 1,500	3	High		
Building	6	Fire Hall #2	1	There are no accessible parking stalls provided in this parking lot. A total of 6 spaces are provided therefore 1 accessible space that is van accessible is required to be provided.	\$ 3,500	3	High		
Building	6	Fire Hall #2	2	The main entrance door into the facility requires a 6" step for entry.	\$ 1,500	3	High		
Building	10	Police Annex	5	The accessible route leading from the access aisle to the building entrance has a 9% running slope.	\$ 3,500	3	High		
Building	13	Rosemont House Museum	1	There is no accessible route to the main building. Stairs only access is provided.	\$ 5,000	3	High		
Building	13	Rosemont House Museum	12	The lanterns project more than 4 inches into the circulation path at 57" above ground surface.	\$ 650	3	High		
Building	13	Rosemont House Museum	20	There is a 6-5/8" step to get into the kitchen area of the carriage house.	\$ 3,000	3	High		
Building	1	Ashley's Place Child Advocacy Center	1	There are 10 parking spaces serving this facility none of which are accessible.	\$ 3,000	4	High		
Building	2	Metropolis Public Utilities Main Office	1	The access aisle has a 2.5% cross slope where a maximum of 1:48 (2.08%) is required.	\$ 3,000	4	High		
Building	2	Metropolis Public Utilities Main Office	2	The connection between the access aisle and the walkway has an abrupt change in level with grass growing along the connection.	\$ 300	4	High		
Building	2	Metropolis Public Utilities Main Office	5	The transaction counter is too high at 41-1/2".	\$ 2,000	4	High		
Building	2	Metropolis Public Utilities Main Office	7	The transaction counter is too high at 42-1/2".	\$ 2,000	4	High		
Building	2	Metropolis Public Utilities Main Office	9	The restroom 76" wide which is not large enough to accommodate a wheelchair turning space.	\$ 12,000	4	High		
Building	2	Metropolis Public Utilities Main Office	15	The restroom 76" wide which is not large enough to accommodate a wheelchair turning space.	\$ 12,000	4	High		
Building	2	Metropolis Public Utilities Main Office	24	The sink in the kitchenette is 36" high where 34" maximum is required. Additionally no knee or toe space is provided.	\$ 2,000	4	High		
Building	2	Metropolis Public Utilities Main Office	30	Exiting the Men's restroom only has a 4-1/2" maneuvering clearance on the pull side where a minimum of 18" is required.	\$ 1,500	4	High		
Building	2	Metropolis Public Utilities Main Office	32	The restroom 65" wide which is not large enough to accommodate a wheelchair turning space.	\$ 12,000	4	High		
Building	3	City Hall	4	The access aisle is missing at the accessible parking stall.	\$ 2,000	4	High		
Building	3	City Hall	5	The access aisle is missing at the accessible parking stall.	\$ 2,000	4	High		
Building	3	City Hall	7	The accessible parking space has a 7.0% cross slope where a maximum of 1:48 (2.08%) is required.	\$ 3,000	4	High		
Building	3	City Hall	9	The access aisle is missing at the accessible parking stall.	\$ 2,000	4	High		
Building	5	Fire Hall #1	16	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	4	High		
Building	5	Fire Hall #1	17	The restroom is 60" wide which is not large enough to accommodate a wheelchair turning space.	\$ 8,000	4	High		
Building	5	Fire Hall #1	18	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	4	High		
Building	5	Fire Hall #1	19	The restroom is 57" wide which is not large enough to accommodate a wheelchair turning space.	\$ 8,000	4	High		
Building	6	Fire Hall #2	13	There are 2 toilet compartments none of which are wheelchair accessible. 5% and a minimum of 1 toilet compartment must be wheelchair accessible.	\$ 3,000	4	High		
Building	6	Fire Hall #2	16	There are no accessible shower stalls provided.	\$ 2,500	4	High		
Building	7	Fire Hall #3	1	The access aisle is missing at the accessible parking stall.	\$ 700	4	High		
Building	7	Fire Hall #3	2	The accessible parking stall is not wide enough.	\$ 700	4	High		
Building	7	Fire Hall #3	12	The water closet's clear floor space is 38" wide to the edge of the lavatory.	\$ 3,000	4	High		
Building	7	Fire Hall #3	18	There are 2 toilet compartments neither of which are wheelchair accessible. 5% and a minimum of 1 toilet compartment must be wheelchair accessible.	\$ 3,000	4	High		
Building	8	Fire Hall #4	1	The accessible parking space has a 3.8% running slope where a maximum of 1:48 (2.08%) is required.	\$ 2,500	4	High		
Building	8	Fire Hall #4	2	The access aisle has a 4.2% running slope where a maximum of 1:48 (2.08%) is required.	\$ 2,500	4	High		
Building	10	Police Annex	1	The access aisle has a 3.8% running slope where a maximum of 1:48 (2.08%) is required.	\$ 3,000	4	High		
Building	10	Police Annex	2	The accessible parking space has a 3% running slope where a maximum of 1:48 (2.08%) is required.	\$ 3,000	4	High		
Building	10	Police Annex	3	The accessible parking stall is not wide enough for a van accessible parking stall.	\$ 300	4	High		

Facility Type	GPS ID	Project Name	Barrier #	Self-Evaluation Barrier	Cost Projection	Priority Value	Priority Rank	Funding Year	Year Completed
Building	10	Police Annex	6	The entrance is not accessible and is missing signage. An identification sign identifying that this entrance is not accessible and directional signage pointing in the direction to the accessible entrance is required. When a directional sign is required it should be located to minimize backtracking. In some cases this could mean locating a sign at the beginning of a route not just at the inaccessible entrances to a building.	\$ 250	4	High		
Building	10	Police Annex	8	The restroom is 6'-5" wide which is not large enough to accommodate a wheelchair turning space.	\$ 12,000	4	High		
Building	10	Police Annex	13	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	4	High		
Building	10	Police Annex	14	The restroom is 35" wide which is not large enough to accommodate a wheelchair turning space.	\$ 12,000	4	High		
Building	10	Police Annex	16	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	4	High		
Building	10	Police Annex	17	The restroom is 55" wide which is not large enough to accommodate a wheelchair turning space.	\$ 12,000	4	High		
Park Sidewalk	2006	Triple Creek Park	N/A	See facility report and GIS data for detailed sidewalk evaluation observations.	\$ 536,471	1	High		
Park Unsignalized Intersection	90000	Intersection of Triple Creek Park and Touchdown Dr (Lat. 36.4095; Long. -86.426)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park and Touchdown Dr (Lat. 36.4095; Long. -86.426)	\$ 30,000	2	High		
Park Unsignalized Intersection	90001	Intersection of Triple Creek Park Trail and Touchdown Dr (Lat. 36.4097; Long. -86.426)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park Trail and Touchdown Dr (Lat. 36.4097; Long. -86.426)	\$ 7,000	2	High		
Park Unsignalized Intersection	90002	Intersection of Triple Creek Park and driveway (Lat. 36.4081; Long. -86.427)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park and driveway (Lat. 36.4081; Long. -86.427)	\$ 16,000	2	High		
Park Unsignalized Intersection	90008	Intersection of Triple Creek Park and parking lot (Lat. 36.4137; Long. -86.424)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park and parking lot (Lat. 36.4137; Long. -86.424)	\$ 6,000	2	High		
Park Unsignalized Intersection	90009	Intersection of Triple Creek Park and midblock crossing (Lat. 36.4117; Long. -86.425)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park and midblock crossing (Lat. 36.4117; Long. -86.425)	\$ 18,000	2	High		
Park Unsignalized Intersection	90011	Intersection of Triple Creek Park and parking lot (Lat. 36.4116; Long. -86.425)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park and parking lot (Lat. 36.4116; Long. -86.425)	\$ 4,000	2	High		
Park Unsignalized Intersection	90013	Intersection of Triple Creek Park and parking lot (Lat. 36.4120; Long. -86.425)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park and parking lot (Lat. 36.4120; Long. -86.425)	\$ 10,000	2	High		
Park Unsignalized Intersection	90014	Intersection of Triple Creek Park and parking lot (Lat. 36.4124; Long. -86.425)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park and parking lot (Lat. 36.4124; Long. -86.425)	\$ 10,000	2	High		
Park Unsignalized Intersection	90015	Intersection of Triple Creek Park and parking lot (Lat. 36.4132; Long. -86.425)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park and parking lot (Lat. 36.4132; Long. -86.425)	\$ 3,000	2	High		
Park Unsignalized Intersection	90021	Intersection of Municipal Park and parking lot (Lat. 36.4038; Long. -86.438)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Municipal Park and parking lot (Lat. 36.4038; Long. -86.438)	\$ 8,000	2	High		
Park Unsignalized Intersection	90023	Intersection of Municipal Park and driveway (Lat. 36.4028; Long. -86.439)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Municipal Park and driveway (Lat. 36.4028; Long. -86.439)	\$ 9,000	2	High		
Park Unsignalized Intersection	90024	Intersection of Municipal Park and parking lot (Lat. 36.4034; Long. -86.436)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Municipal Park and parking lot (Lat. 36.4034; Long. -86.436)	\$ 10,000	2	High		
Park Unsignalized Intersection	90039	Intersection of Long Hollow Golf Course and parking lot (Lat. 36.3881; Long. -86.487)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Long Hollow Golf Course and parking lot (Lat. 36.3881; Long. -86.487)	\$ 8,000	2	High		
Park Unsignalized Intersection	90005	Intersection of Triple Creek Park Trail and parking lot (Lat. 36.4106; Long. -86.427)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park Trail and parking lot (Lat. 36.4106; Long. -86.427)	\$ 3,000	3	High		
Park Unsignalized Intersection	90006	Intersection of Triple Creek Park and Joseph Shafer Middle School	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park and Joseph Shafer Middle School (Lat. 36.4077; Long. -86.435)	\$ 18,000	3	High		
Park Unsignalized Intersection	90010	Intersection of Triple Creek Park and parking lot (Lat. 36.4147; Long. -86.425)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Triple Creek Park and parking lot (Lat. 36.4147; Long. -86.425)	\$ 3,000	3	High		
Park Unsignalized Intersection	90026	Intersection of Municipal Park and concession stand (Lat. 36.4023; Long. -86.435)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Municipal Park and concession stand (Lat. 36.4023; Long. -86.435)	\$ 6,000	3	High		
Park Unsignalized Intersection	90027	Intersection of Clearview Park and parking lot (Lat. 36.3976; Long. -86.460)	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Clearview Park and parking lot (Lat. 36.3976; Long. -86.460)	\$ 3,000	3	High		
Signalized Intersection	3	Intersection of W Broadway/W Main St and Red River Rd/W Main St	N/A	See facility report and GIS data for detailed evaluation observations at intersection of W Broadway/W Main St and Red River Rd/W Main St	\$ 61,000	2	High		
Signalized Intersection	4	Intersection of W Main St and S Locust Ave	N/A	See facility report and GIS data for detailed evaluation observations at intersection of W Main St and S Locust Ave	\$ 55,000	2	High		
Signalized Intersection	6	Intersection of S Water Ave and Smith St	N/A	See facility report and GIS data for detailed evaluation observations at intersection of S Water Ave and Smith St	\$ 87,000	2	High		
Signalized Intersection	7	Intersection of E Main St and Boyers Ave	N/A	See facility report and GIS data for detailed evaluation observations at intersection of E Main St and Boyers Ave	\$ 71,000	2	High		
Signalized Intersection	16	Intersection of Maple St and Hancock St/Dan P. Herron	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Maple St and Hancock St/Dan P. Herron	\$ 118,000	2	High		
Building	1	Ashley's Place Child Advocacy Center	2	There is no accessible route to the play elements.	\$ 3,000	5	Medium		
Building	1	Ashley's Place Child Advocacy Center	3	There is no accessible route to the gazebo.	\$ 3,000	5	Medium		

Facility Type	GPS ID	Project Name	Barrier #	Self-Evaluation Barrier	Cost Projection	Priority Value	Priority Rank	Funding Year	Year Completed
Building	1	Ashley's Place Child Advocacy Center	9	There is no accessible route to the main area of the building which includes an open seating area the observation rooms boys' and girls' restrooms and the kitchen.	\$ 15,000	5	Medium		
Building	1	Ashley's Place Child Advocacy Center	10	The door opening does leading to the boys' and girls' restrooms is only 30" wide.	\$ 2,500	5	Medium		
Building	1	Ashley's Place Child Advocacy Center	13	The door opening leading into the conference room does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	1	Ashley's Place Child Advocacy Center	14	The door opening leading into the main office does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	1	Ashley's Place Child Advocacy Center	15	The maneuvering space on the pull side of the doors or gate does not adequately extend beyond the latch side of the door.	\$ 5,000	5	Medium		
Building	1	Ashley's Place Child Advocacy Center	17	The door opening leading into the kitchen area does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	2	Metropolis Public Utilities Main Office	11	The toilet is not located within the range allowed from the side wall or partition.	\$ 2,300	5	Medium		
Building	2	Metropolis Public Utilities Main Office	20	The maneuvering space on the pull side of the door 128 only has a 12" maneuvering clearance where a minimum of 18" is required.	\$ 2,500	5	Medium		
Building	2	Metropolis Public Utilities Main Office	22	The maneuvering space on the pull side of door 123 only has an 17" maneuvering clearance where a minimum of 18" is required.	\$ 2,500	5	Medium		
Building	2	Metropolis Public Utilities Main Office	34	The toilet is not located within the range allowed from the side wall or partition.	\$ 2,300	5	Medium		
Building	2	Metropolis Public Utilities Main Office	46	There are 12 doors throughout the warehouse that have door knob style hardware that requires grasping and twisting to operate.	\$ 4,500	5	Medium		
Building	2	Metropolis Public Utilities Main Office	58	Water and drain pipes under lavatories are not adequately insulated.	\$ 100	5	Medium		
Building	2	Metropolis Public Utilities Main Office	66	Water and drain pipes under lavatories are not adequately insulated.	\$ 100	5	Medium		
Building	3	City Hall	14	There is not enough space between the back wall and the front return wall of the elevator car. Elevator cars must provide 51 inches minimum between the back wall and the front return wall.	\$ 150,000	5	Medium		
Building	3	City Hall	15	The centerline of the car control buttons are too high to the top "Emergency Call" button at 53" above finished floor.	\$ -	5	Medium		
Building	3	City Hall	16	There are 16 doors on the basement level that have door hardware that requires grasping and twisting to operate.	\$ 6,000	5	Medium		
Building	3	City Hall	18	The coat racks (2) project more than 4 inches into the circulation path.	\$ 300	5	Medium		
Building	3	City Hall	19	The coat racks (2) are positioned too high for either a side or front approach.	\$ 200	5	Medium		
Building	3	City Hall	22	The ramp does not have handrails.	\$ 1,000	5	Medium		
Building	3	City Hall	30	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	3	City Hall	37	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	3	City Hall	38	The maneuvering space on the pull side of the door only has an 11" maneuvering clearance where a minimum of 18" is required.	\$ 2,500	5	Medium		
Building	3	City Hall	44	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	3	City Hall	51	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	3	City Hall	59	There are 55 doors throughout the first floor that are equipped with knob style door hardware requiring grasping and twisting to operate.	\$ 20,625	5	Medium		
Building	3	City Hall	70	There are not enough accessible toilet compartments. 5% and a minimum of 1 toilet compartment must be wheelchair accessible.	\$ 4,500	5	Medium		
Building	3	City Hall	75	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	3	City Hall	76	The maneuvering space on the pull side of the door only has an 18" maneuvering clearance where a minimum of 18" is required.	\$ 2,500	5	Medium		
Building	3	City Hall	85	The transaction counter is too high at 40".	\$ 2,000	5	Medium		
Building	3	City Hall	88	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	3	City Hall	89	The maneuvering space on the pull side of the door only has a 2" maneuvering clearance where a minimum of 18" is required.	\$ 2,500	5	Medium		
Building	3	City Hall	91	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	3	City Hall	92	The maneuvering space on the pull side of the door only has a 2-1/2" maneuvering clearance where a minimum of 18" is required.	\$ 2,500	5	Medium		
Building	3	City Hall	99	There are 5 doors throughout the Mayor's office that have openings that do not provide at least 32 inches between the face of the door and the opposite stop.	\$ 12,500	5	Medium		
Building	3	City Hall	100	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	3	City Hall	104	The transaction counter is too high at 42-3/8".	\$ 2,000	5	Medium		

Facility Type	GPS ID	Project Name	Barrier #	Self-Evaluation Barrier	Cost Projection	Priority Value	Priority Rank	Funding Year	Year Completed
Building	3	City Hall	107	There are 41 doors throughout the second floor that are equipped with knob style door hardware requiring grasping and twisting to operate.	\$ 15,375	5	Medium		
Building	3	City Hall	109	There is no accessible route to the council seating area.	\$ 2,000	5	Medium		
Building	3	City Hall	111	There are 2 door openings that do not provide at least 32 inches between the face of the door and the opposite stop.	\$ 5,000	5	Medium		
Building	3	City Hall	113	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	3	City Hall	114	The maneuvering space on the pull side of the door only has a 19-1/2" maneuvering clearance where a minimum of 18" is required.	\$ 2,500	5	Medium		
Building	3	City Hall	120	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	3	City Hall	128	There are 2 sets of doors leading into the Women's employee restroom. Neither of them have openings that provide at least 32 inches between the face of the door and the opposite stop.	\$ 5,000	5	Medium		
Building	3	City Hall	129	The maneuvering space on the pull side of the door only has a 2-1/2" maneuvering clearance where a minimum of 18" is required.	\$ 2,500	5	Medium		
Building	3	City Hall	135	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	4	Farmers Market	5	The water and drain pipes under the lavatory are not adequately insulated.	\$ 100	5	Medium		
Building	4	Farmers Market	6	The toilet is not located within the range allowed from the side wall or partition.	\$ 2,300	5	Medium		
Building	4	Farmers Market	13	The water and drain pipes under the lavatory are not adequately insulated.	\$ 100	5	Medium		
Building	4	Farmers Market	14	The toilet is not located within the range allowed from the side wall or partition.	\$ 2,300	5	Medium		
Building	5	Fire Hall #1	6	The maneuvering space on the pull side of the door leading from reception only has a 9" maneuvering clearance where a minimum of 18" is required.	\$ 2,500	5	Medium		
Building	5	Fire Hall #1	8	There are 24 doors throughout the facility that have door hardware that requires grasping and twisting to operate.	\$ 9,000	5	Medium		
Building	5	Fire Hall #1	32	The exit door from the bay area has an opening that does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	5	Medium		
Building	6	Fire Hall #2	4	The door maneuvering clearance on the pull side of the door leading from the back area to the front lobby does not adequately extend beyond the latch side of the door.	\$ 2,500	5	Medium		
Building	6	Fire Hall #2	5	The door leading from the lobby area into the bay area is in a 12" alcove with no maneuvering clearance on the push side.	\$ 2,500	5	Medium		
Building	6	Fire Hall #2	6	There are approximately 6 doors throughout the facility with door operating hardware that requires grasping and twisting to operate.	\$ 2,250	5	Medium		
Signalized Intersection	17	Intersection of E Main St and Westland Ave	N/A	See facility report and GIS data for detailed evaluation observations at intersection of E Main St and Westland Ave	\$ 81,000	5	Medium		
Signalized Intersection	18	Intersection of W Broadway and N Locust Ave	N/A	See facility report and GIS data for detailed evaluation observations at intersection of W Broadway and N Locust Ave	\$ 103,000	5	Medium		
Signalized Intersection	19	Intersection of Nashville Pk and Wall St/Metropolis Plaza	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Nashville Pk and Wall St/Metropolis Plaza	\$ 21,000	5	Medium		
Signalized Intersection	20	Intersection of Nashville Pk and Village Green Dr	N/A	See facility report and GIS data for detailed evaluation observations at intersection of Nashville Pk and Village Green Dr	\$ 20,000	5	Medium		
Signalized Intersection	12	Intersection of E Broadway and N Water Ave	N/A	See facility report and GIS data for detailed evaluation observations at intersection of E Broadway and N Water Ave	\$ 65,000	7	Medium		
Signalized Intersection	15	Intersection of SR 174 (Long Hollow Pike) and Big Station Camp	N/A	See facility report and GIS data for detailed evaluation observations at intersection of SR 174 (Long Hollow Pike) and Big Station Camp	\$ 27,000	7	Medium		
Building	2	Metropolis Public Utilities Main Office	13	The mirror is mounted too high at 41-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	2	Metropolis Public Utilities Main Office	18	The mirror is mounted too high at 41" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	2	Metropolis Public Utilities Main Office	29	The mirror is mounted too high at 49" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	2	Metropolis Public Utilities Main Office	37	The mirror is mounted too high at 41" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	2	Metropolis Public Utilities Main Office	42	The mirror is mounted too high at 41" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	34	The mirror is mounted too high at 48" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	41	The mirror is mounted too high at 46-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	48	The mirror is mounted too high at 48" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	55	The mirror is mounted too high at 48" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	62	The rear grab bar does not extend adequately past the centerline of the toilet on the wall side.	\$ 400	9	Low		
Building	3	City Hall	63	The toilet paper is not installed within the compliant range.	\$ 200	9	Low		
Building	3	City Hall	65	The mirror is mounted too high at 40-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	71	The water and drain pipes under the lavatory are not adequately insulated. Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact. There shall be no sharp or abrasive surfaces under lavatories and sinks.	\$ 150	9	Low		

Facility Type	GPS ID	Project Name	Barrier #	Self-Evaluation Barrier	Cost Projection	Priority Value	Priority Rank	Funding Year	Year Completed
Building	3	City Hall	72	The mirror is mounted too high. Mirrors must have the bottom edge of the reflecting surface a maximum of 40 inches above the floor if above a sink or counter. Mirrors not located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 35 inches maximum above the finish floor or ground.	\$ 1,500	9	Low		
Building	3	City Hall	79	The mirror is mounted too high at 48-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	95	The mirror is mounted too high at 48" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	117	The mirror is mounted too high at 48" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	125	The mirror is mounted too high at 48-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	132	The mirror is mounted too high at 49" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	3	City Hall	139	The mirror is mounted too high at 49" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	4	Farmers Market	10	The mirror is mounted too high at 52-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	4	Farmers Market	18	The mirror is mounted too high at 52-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	6	Fire Hall #2	15	The mirror is mounted too high at 48-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	8	Fire Hall #4	12	The accessible toilet compartment door is not self-closing.	\$ 100	9	Low		
Building	8	Fire Hall #4	20	The door exceeds the maximum pressure of 5 lb to open the door.	\$ 100	9	Low		
Building	8	Fire Hall #4	21	The compartment door is not self closing.	\$ 100	9	Low		
Building	10	Police Annex	31	The mirror is mounted too high at 54-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	11	Police Station	24	The mirror is mounted too high at 51-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	11	Police Station	25	The toilet seat cover dispenser is mounted too high.	\$ 200	9	Low		
Building	11	Police Station	26	The toilet paper dispenser is mounted too close to the top of the grab bar minimizing the gripping surface.	\$ 200	9	Low		
Building	11	Police Station	27	The paper towel dispenser's operation mechanism is too high off the floor.	\$ 200	9	Low		
Building	11	Police Station	29	The transaction counter is only 19" long and mounted too high at 43" above finished floor.	\$ 2,000	9	Low		
Building	11	Police Station	47	The coat hook is installed greater than 48 inches above the finished floor. Where a forward reach is unobstructed the high forward reach shall be 48 inches maximum above the finished floor.	\$ 100	9	Low		
Building	11	Police Station	65	The toilet seat cover dispenser is mounted too high at 58" above finished floor.	\$ 200	9	Low		
Building	11	Police Station	68	The mirror is mounted too high at 51-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	11	Police Station	73	The toilet seat cover dispenser is mounted too high at 58" above finished floor.	\$ 200	9	Low		
Building	11	Police Station	76	The mirror is mounted too high at 51-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	15	Civic Center	43	The mirror is mounted too high at 41" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	15	Civic Center	50	The mirror is mounted too high at 41" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	15	Civic Center	67	The coat hook is installed greater than 48 inches above the finished floor.	\$ 100	9	Low		
Building	15	Civic Center	74	The coat hook is installed greater than 48 inches above the finished floor.	\$ 100	9	Low		
Building	15	Civic Center	80	The top rim of the lavatory is too high.	\$ 2,000	9	Low		
Building	15	Civic Center	84	The hand dryer projects more than 4 inches into the path to the lavatory.	\$ 200	9	Low		
Building	15	Civic Center	85	The coat hook is installed greater than 48 inches above the finished floor.	\$ 100	9	Low		
Building	15	Civic Center	87	The threshold at the restroom door is broken and heaving.	\$ 300	9	Low		
Building	15	Civic Center	92	The hand dryer projects more than 4 inches into the path leading to the lavatory.	\$ 200	9	Low		
Building	15	Civic Center	98	The mirror is mounted too high at 41-1/2" to the bottom of the reflective surface.	\$ 100	9	Low		
Building	15	Civic Center	106	The mirror is mounted too high at 40-1/2" to the bottom of the reflective surface.	\$ 200	9	Low		
Building	1	Ashley's Place Child Advocacy Center	6	The threshold when exiting the door is 1-1/2" and 1-1/4" when entering the door from the outside.	\$ 400	11	Low		
Building	1	Ashley's Place Child Advocacy Center	16	The observation room contains storage items and/or supplies which obstruct the clear floor and/or turning space within the restroom.	\$ -	11	Low		
Building	1	Ashley's Place Child Advocacy Center	18	The sink in the kitchenette is 36" high where 34" maximum is required. Additionally no knee or toe space is provided.	\$ 2,000	11	Low		
Building	1	Ashley's Place Child Advocacy Center	19	The range controls are located such that operation require reaching across burners.	\$ 2,000	11	Low		
Building	1	Ashley's Place Child Advocacy Center	26	The door opening at the staff restroom does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	11	Low		
Building	1	Ashley's Place Child Advocacy Center	27	The threshold leading into the staff restroom is greater than 1/2 inch high.	\$ 500	11	Low		
Building	1	Ashley's Place Child Advocacy Center	28	The restroom is only 68" wide and has no compliant features.	\$ 15,000	11	Low		
Building	2	Metropolis Public Utilities Main Office	23	The transaction counter is too high at 41-3/8".	\$ 2,000	11	Low		
Building	2	Metropolis Public Utilities Main Office	44	The work surface is too high at 39" to the top of the counter.	\$ -	11	Low		
Building	2	Metropolis Public Utilities Main Office	45	The work surface is too high at 40" to the top of the counter.	\$ -	11	Low		
Building	2	Metropolis Public Utilities Main Office	49	The restroom 58" wide which is not large enough to accommodate a wheelchair turning space.	\$ 12,000	11	Low		
Building	2	Metropolis Public Utilities Main Office	51	The restroom 60" wide which is not large enough to accommodate a wheelchair turning space.	\$ 12,000	11	Low		
Building	2	Metropolis Public Utilities Main Office	53	The sink in the kitchenette is 35" high where 34" maximum is required. Additionally no knee or toe space is provided.	\$ 2,000	11	Low		
Building	2	Metropolis Public Utilities Main Office	56	There are no accessible showers in the locker room.	\$ 8,000	11	Low		
Building	2	Metropolis Public Utilities Main Office	57	There is no compliant bench in the locker room.	\$ 800	11	Low		
Building	2	Metropolis Public Utilities Main Office	64	There are no accessible showers in the locker room.	\$ 8,000	11	Low		

Facility Type	GPS ID	Project Name	Barrier #	Self-Evaluation Barrier	Cost Projection	Priority Value	Priority Rank	Funding Year	Year Completed
Building	2	Metropolis Public Utilities Main Office	65	There is no compliant bench in the locker room.	\$ 800	11	Low		
Building	2	Metropolis Public Utilities Main Office	70	The sink in the kitchenette is 36" high where 34" maximum is required.	\$ 2,000	11	Low		
Building	3	City Hall	11	A 6" step up is required to enter the building.	\$ 700	11	Low		
Building	3	City Hall	12	A 1" step is required to enter the building.	\$ 700	11	Low		
Building	3	City Hall	13	A 6-1/2" step is required to enter the building at the employee only entrance.	\$ 700	11	Low		
Building	3	City Hall	27	The sink in the basement lounge is 36" high where 34" maximum is required.	\$ 2,000	11	Low		
Building	3	City Hall	45	The landing at the door does not provide compliant latch side clearance.	\$ 3,000	11	Low		
Building	3	City Hall	46	There are 2 toilet compartments neither of which are wheelchair accessible. 5% and a minimum of 1 toilet compartment must be wheelchair accessible.	\$ 3,000	11	Low		
Building	3	City Hall	52	The landing at the door does not provide compliant latch side clearance.	\$ 3,000	11	Low		
Building	3	City Hall	53	There are 2 toilet compartments neither of which are wheelchair accessible. 5% and a minimum of 1 toilet compartment must be wheelchair accessible.	\$ 2,000	11	Low		
Building	3	City Hall	81	The sink in the break room is 36" high where 34" maximum is required.	\$ 2,000	11	Low		
Building	3	City Hall	82	The paper towel dispenser's operation mechanism is too high off the floor.	\$ 200	11	Low		
Building	3	City Hall	83	The door opening does not provide at least 32 inches between the face of the door and the opposite stop.	\$ 2,500	11	Low		
Building	3	City Hall	84	The sink in the kitchenette is 36" high where 34" maximum is required.	\$ 2,000	11	Low		
Building	3	City Hall	86	The work surface is too high at 40" above finished floor where a maximum of 34" above finished floor is required.	\$ 2,000	11	Low		
Building	3	City Hall	97	The sink in the break room 36" high where 34" maximum is required.	\$ 2,000	11	Low		
Building	3	City Hall	101	The restroom is not large enough to accommodate accessible fixtures and wheelchair turning space.	\$ -	11	Low		
Building	3	City Hall	102	The sink in the small break area is 36" high where 34" maximum is required. Additionally no knee or toe space is provided.	\$ 2,500	11	Low		
Building	3	City Hall	103	The microwave is not positioned correctly for either a side or front approach.	\$ 300	11	Low		
Building	3	City Hall	105	The sink in the kitchenette is 36" high where 34" maximum is required.	\$ 2,000	11	Low		
Building	3	City Hall	110	The sink in the kitchenette is 35-5/8" high where 34" maximum is required.	\$ 2,000	11	Low		
Building	5	Fire Hall #1	4	Compliant knee and toe clearance is not provided at the accessible table.	\$ -	11	Low		
Building	5	Fire Hall #1	5	The shelving unit projects more than 4 inches into the circulation path.	\$ 200	11	Low		
Building	5	Fire Hall #1	7	The vision light panel is mounted too high.	\$ 2,500	11	Low		
Building	5	Fire Hall #1	10	The coat hooks are installed greater than 48 inches above the finished floor.	\$ 100	11	Low		
Building	5	Fire Hall #1	11	The sink in the kitchenette is 36" high where 34" maximum is required. Additionally no knee or toe space is provided.	\$ 2,000	11	Low		
Building	5	Fire Hall #1	13	A 3" step down is required to exit the door at the kitchen area leading to employee only outside smoking area.	\$ 1,500	11	Low		
Building	5	Fire Hall #1	20	The shelf projects more than 4 inches into the circulation path.	\$ 200	11	Low		
Building	5	Fire Hall #1	21	There is no compliant bench in the locker room.	\$ 700	11	Low		
Building	5	Fire Hall #1	23	There are 3 toilet compartments none of which are wheelchair accessible. 5% and a minimum of 1 toilet compartment must be wheelchair accessible.	\$ 3,000	11	Low		
Building	5	Fire Hall #1	24	The rim of the urinal is too high.	\$ 1,350	11	Low		
Building	5	Fire Hall #1	25	Knee clearance at 27 inches off the floor is not 8 inches minimum deep.	\$ 2,500	11	Low		
Building	5	Fire Hall #1	26	The water and drain pipes under the lavatory are not adequately insulated.	\$ -	11	Low		
Building	5	Fire Hall #1	27	The faucet controls require twisting of the wrist.	\$ -	11	Low		
Building	5	Fire Hall #1	28	The mirror is mounted too high at 48" to the bottom of the reflective surface.	\$ 100	11	Low		
Building	5	Fire Hall #1	29	There are no accessible shower stalls.	\$ 3,500	11	Low		
Building	5	Fire Hall #1	30	The paper towel dispenser projects more than 4 inches into the circulation path.	\$ 400	11	Low		
Building	5	Fire Hall #1	31	The paper towel dispenser's operation mechanism is too high off the floor.	\$ -	11	Low		
Building	5	Fire Hall #1	33	The threshold is greater than 1/2 inch high.	\$ 500	11	Low		
Building	5	Fire Hall #1	34	The path in the bay area contains cross slopes greater than 2%.	\$ -	11	Low		
Building	6	Fire Hall #2	8	The sink in the kitchen area is 36" high where 34" maximum is required. Additionally no knee or toe space is provided.	\$ 2,000	11	Low		
Building	6	Fire Hall #2	9	The microwave is positioned too high for either a side or front approach.	\$ 500	11	Low		
Building	6	Fire Hall #2	10	The controls are located such that operation require reaching across burners.	\$ 2,000	11	Low		
Building	6	Fire Hall #2	19	The clothes rod hook is installed greater than 48 inches above the finished floor.	\$ 200	11	Low		
Building	6	Fire Hall #2	20	There is no compliant bench in the locker room.	\$ 700	11	Low		