



Village of Deerfield

Dear Business Owner/Manager

The Village of Deerfield enacted a prepared Food and Beverage Tax Ordinance establishing a one percent (1%) municipal food and beverage tax, effective March 1, 2017. A copy of the approved ordinance is enclosed with this letter for your reference.

In general, the tax is imposed on food and beverages prepared for immediate consumption on and/or off the premises of prepared food facilities and include drive-thru and carryout sales. Prepared food includes any and all solids, semi-solids, liquid, powder, or non-alcoholic beverages that have been prepared for immediate consumption. Prepared food also includes alcoholic liquor that has been prepared for immediate consumption at restaurants, but not packaged liquor sales.

The tax levied shall not apply to: (i) general grocery items (except those defined as prepared food), (ii) sales of food and beverages which are exempt from tax under provisions of the Retailers' Occupation Tax, (35 ILCS 120/1 *et seq.*); (iii) or sales of "undispensed soft drinks", meaning any complete, finished, ready-to-use, non-alcoholic drink, whether carbonated or not, including but not limited to soda water, cola, fruit juice, vegetable juice, carbonated water and all other preparations commonly known as soft drinks of whatever kind or description that are contained in any closed or sealed bottle, can, carton, or container, regardless of size.

Enclosed you will find a Food and Beverage Tax Registration form. **You must complete this form and submit it to the Village prior to opening and operating a prepared food facility in the Village.** In the event a business is sold or closes, the seller must notify the Village of Deerfield of the last sale date. The new owner will be required to re-register the location. Business owners must register each retail location separately.

Business operators in the community are responsible for collecting the tax for their business and remitting it to the Village of Deerfield by the 20th day of each month following the month in which the tax was collected. This is the same time interval that the retailer occupation tax return, Form ST-1, is due to the Illinois Department of Revenue. For example, taxes collected during the month of March are due no later than April 20. A copy of the retailer occupation tax return filed with the Illinois Department of Revenue covering the same reporting period will need to accompany the food and beverage tax return and payment provided to the Village.

Should you have any questions concerning the Village of Deerfield's food and beverage tax, please do not hesitate to contact me at 847-719-7432.

Sincerely,

Eric Burk
Finance Director
Village of Deerfield

Enclosures: Registration Form; Remittance Instructions; Tax Return; Ordinance