

January 3, 2022

The regular meeting of the Board of Trustees of the Village of Deerfield was called to order by Mayor Dan Shapiro on Monday, January 3, 2022, at 7:30 p.m. via Zoom. The clerk called the roll and announced that the following were:

Present: Dan Shapiro, Mayor
Robert Benton
Elaine Jacoby
Tom Jester
Rebekah Metts-Childers
Mary Oppenheim
William Seiden

and that a quorum was present and in attendance. Also present were Village Manager Kent Street at Village Hall and Steven Elrod, Village Attorney.

PLEDGE OF ALLEGIANCE

Parishioner Derek Sammann from the North Suburban Free Church led those in attendance in reciting the Pledge of Allegiance. Mr. Sammann discussed the church's Project Share, which is their annual food drive that loads, packs and delivers food. This year, they prepared 1,344 food boxes or 10,800 meals for families throughout the area. Mr. Sammann explained they partnered with 12 other agencies including the West Deerfield Township Food Pantry.

STAFF REPORT – COVID-19

Assistant Village Manager Andrew Lichterman provided a Covid-19 update. He noted the proof of vaccination is required in Cook County where food is served and fitness facilities. This includes areas in the Village south of Lake Cook Road. He noted private businesses can implement their own requirements.

Mr. Lichterman noted there is a new Federal requirement for businesses with 100 or more employees to mandate workers to be fully vaccinated or require testing for Covid-19 on a weekly basis as well as wear a mask.

Mr. Lichterman reported the Covid-19 rates have doubled week over week and are at 11.9% for our region.

Trustee Oppenheim noted only part of the Village is covered by the proof of vaccination mandate. Mr. Street indicated the Lake County Health Department is not looking to implement a similar mandate. Trustee Oppenheim expressed concern because Highland Park, Northbrook and other communities will be operating under the mandate. She asked if it would welcome unvaccinated people to dine in Lake County Deerfield. Mayor Shapiro believes the Village needs more feedback from the businesses. There is an equity issue because the Village is divided in two counties. Mr. Lichterman stated the Village reached out to a dozen businesses as well as the Chamber of Commerce to get feedback from businesses. Mayor Shapiro noted the Cook County Department of Public Health is responsible for enforcement. Trustee Oppenheim

noted the City of Highland Park will be responsible for enforcement in Highland Park in a manner similar to code enforcement.

Trustee Jester asked what type of the weekly testing would be required. Mr. Lichterman noted a PCR or antigen test would be acceptable while at-home, self-administered test would not.

Mr. Street suggested revisiting this in two weeks.

DOCUMENT APPROVAL

Trustee Oppenheim moved to approve the minutes from the December 20, 2021, Board of Trustees meeting. Trustee Metts-Childers seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

TREASURER'S REPORT

Finance Director Eric Burk presented highlights of the November Treasurer's Report representing 92 percent of the year. Gross sales tax shows a significant increase due to economic incentive activity, which also resulted in a large expenditure in the Finance Department. Net sales tax continues to show growth from the prior two years. Water and sewer billing decreased from the prior month, as expected. Hotel tax reflects current payments from five hotels. The sixth hotel paid shortly after month end. Notable expenditures in November include engineering and construction costs, planned transfer to the refuse fund, debt service payments and the beginning of leaf collection. Large expenditures to come include general fund transfers to IMRF and the police pension contribution.

BILLS AND PAYROLL

Trustee Oppenheim moved to approve the bills and payroll dated January 3, 2022. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

PUBLIC COMMENT

There were no Public Comments on non-agenda items via Zoom, email or in person.

REPORTS

There were no reports.

CONSENT AGENDA

ORDINANCE O-22-01 AUTHORIZING APPROVAL OF AN EDUCATIONAL MUSIC AND DANCE STUDIO FACILITY SPECIAL USE IN UNIT 8 & UNIT 13 IN THE CADWELL'S CORNERS SHOPPING CENTER AT 3-57 N. WAUKEGAN ROAD AND 250 LAKE COOK ROAD AND AN AMENDMENT TO THE CADWELL'S CORNERS PLANNED UNIT DEVELOPMENT

An Ordinance authorizing the approval of an educational music and dance studio facility Special Use in Units 8 and 13 in the Cadwell's Corners Shopping Center located at 3-57 North Waukegan Road and an amendment to the Cadwell's Corners Planned Unit Development.

ORDINANCE O-22-02 APPROVING AN AMENDMENT TO A SPECIAL USE TO EXPAND KAY FOOT SPA AT 671 WAUKEGAN ROAD TO INCLUDE THE ADJACENT TENANT SPACE AT 675 WAUKEGAN ROAD

An Ordinance approving an amendment to a Special Use to expand Kays Foot Spa located at 671 Waukegan Road to include the adjacent tenant space at 675 Waukegan Road.

ORDINANCE O-22-03 AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD, 1975, AS AMENDED, TO ADOPT THE 2021 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE

An Ordinance amending the Municipal Code of the Village of Deerfield, 1975, as amended, to adopt the 2021 edition of the International Energy Conservation Code.

RESOLUTION R-22-01 AUTHORIZING THE RELEASE OF MINUTES OF CERTAIN CLOSED MEETINGS OF THE VILLAGE BOARD

A Resolution authorizing the release of minutes of certain closed meetings of the Village Board of Trustees.

Trustee Jester moved to approve the Consent Agenda and adopt the Ordinances and Resolution. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

OLD BUSINESS

ORDINANCE O-22-04 AMENDING ARTICLE 15 OF CHAPTER 2 OF "THE MUNICIPAL CODE OF THE VILLAGE OF DEERFIELD, ILLINOIS 1975," AS

An Ordinance amending Article 15 of Chapter 2 of "The Municipal Code of the Village of Deerfield, Illinois, 1975," as amended, regarding ethics regulations.

AMENDED, REGARDING ETHICS
REGULATIONS

Mr. Elrod explained the Trustees considered the draft of this proposed Ordinance at the last meeting regarding ethics as it relates to conflicts of interest. He received feedback and there was a change to one section.

Trustee Oppenheim questioned how a Trustee knows when to recuse themselves or just disclose a relationship with a contractor. Mr. Elrod explained his office provides advise to government clients. The general answer is to allow the Trustee to proceed unless there is an obvious conflict. Disclosing a relationship will allow transparency.

Trustee Benton moved to adopt the Ordinance amending Article 15 of Chapter 2 of “the Municipal Code of the Village of Deerfield, Illinois, 1975, as amended, regarding ethics regulations. Trustee Jester seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

NEW BUSINESS

RESOLUTION R-22-02 TO AWARD Assistant to the Village Manager Justin Keenan
WATER METER HEAD REPLACEMENT reported the plan for 2022 is to replace all
CONTRACT residential meters on the northeast quadrant along
with about 100 commercial meters. The 2021
contract allows for two 1-year extensions. The first extension would not have an increase.

Trustee Oppenheim moved to approve a Resolution to award the 2022 water meter head replacement contract to United Meter, Inc. in an amount not to exceed the budgeted amount of \$190,000. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

RESOLUTION R-22-03 TO AWARD Mr. Keenan reported staff is recommending hiring
WATER METER ENGINEERING Strand Associates to continue assisting with the
CONTRACT project coordination and field inspection.

Trustee Oppenheim moved to waive the competitive bidding process and approve a Resolution to award the 2022 water meter engineering contract to Strand Associates in an amount not to exceed the budgeted amount of \$20,000. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

RESOLUTION R-22-04 TO PURCHASE WATER METER EQUIPMENT Mr. Keenan reported Midwest Meter is the only local source of the Badger meters and Orion meter reading equipment.

Trustee Jester moved to waive the competitive bidding process and approve a Resolution to purchase water meter equipment from Midwest Meter, Inc. in an amount not to exceed the budgeted amount of \$410,000. Trustee Oppenheim seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

DISCUSSION

VOLUNTEER PRESENTS

Mayor Shapiro thanked Communications Coordinator David Fitzgerald-Sullivan and Victoria Street from the DBR Chamber of Commerce for the wonderful Commission/Volunteer local gift boxes. They were very well received. Mr. Fitzgerald-Sullivan thanked Kaye Karrish from the Wild Roaster and the other local businesses for their assistance.

LEGISLATIVE BREAKFAST

Trustee Benton received an email about changing the Lake County Municipal League breakfast to two virtual meetings.

PROMOTIONS

Mr. Street welcomed Justin Keenan to the position of Assistant to the Village Manager and Tyler Dickinson to the position of Assistant Director of Public Works and Engineering.

PUBLIC COMMENT

There were no additional Public Comments.

ADJOURNMENT

There being no further business or discussion, Trustee Oppenheim moved to adjourn the meeting. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Jacoby, Jester, Metts-Childers, Oppenheim, Seiden (6)

NAYS: None (0)

The meeting was adjourned into closed session at 8:26 p.m.

The next regular Board of Trustees meeting is scheduled to take place on Tuesday, January 18, 2022, at 7:30 p.m.

APPROVED:

Mayor

ATTEST:

Village Clerk