

**FAMILY DAYS COMMISSION**  
**Meeting Minutes**  
**March 9, 2026**

A meeting of the Family Days Commission was held on March 9, 2026 at 4:00 p.m. at Village Hall. Chairwoman Butera called the meeting to order at 4:10 p.m.

**Present:**

Co-Chair, Angie Butera  
Jillian Acuña  
Mike Butera  
Jon Schallman  
Caren Ettleman

**Absent:**

Phil Bettiker

**Also Present:**

Justin Keenan, Assistant Village Manager  
Mike Brumm, Public Works Analyst

**Consideration of Minutes from October 20, 2025 Meeting**

Commissioner Acuna made a motion to approve the October 20, 2025 meeting minutes and Commissioner Schallman seconded the motion. The motion passed unanimously.

**Public Comment**

None

**Discussion of Events Timeline**

The Commission discussed the overall timeline for the event, including coordination with the headlining band. To accommodate the band's set up schedule, the Commission considered moving the Flag Raising, National Anthem, and Mayoral Speech to 8:00 PM. This is primarily due to the headlining band also singing the National Anthem at the event. The Rotary Race will take place at Walden School, and volunteers will be needed on the day of the event to assist with operations. The Commission also discussed renaming the Arts & Crafts Fair to the "Community Market".

**Discussion of Brochure**

The Commission reviewed the draft event brochure and identified several edits. Commissioners will conduct spelling and grammar checks on the Mayor's Speech and Parade Marshal speech, and update the list of commissioner names. Members also discussed filling remaining blank areas in the brochure layout to improve presentation. The inclusion and placement of event maps on the brochure were also discussed.

**Commissioner Updates**

Commissioners provided updates on various event components. The Fireworks and Rides & Games contracts have been finalized, while additional children's entertainment activities are still being explored. Parade participants confirmed include patriotic dancers, local schools, the library, park district, post office,

McDonald's, fire personnel, brass animal performers, and royal princesses. Confirmation still pending for Elvis and Tumblers. Planning for the Arts & Crafts vendors, Food Vendors, Pie Eating Contest, Rotary Race, and sponsorships is ongoing, with the Food Vendor selections expected within the next week. The Rotary Race will now be coordinated by the Family Days Commission rather than the bank.

**Other Items for Discussion**

The Commission discussed plans for a Time Capsule to be placed on the front lawn of Village Hall. Banners honoring veterans were also discussed, with a goal of representing 68 total spaces. The Commission reviewed and discussed the parade route, park layout, and Rotary Race route to ensure proper event coordination and logistics.

**Next Meeting Date:**

April 13, 2026

**Adjournment**

There being no further business or discussion, Commissioner Schallman moved to adjourn the meeting. Commissioner Acuna seconded the motion. The motion passed unanimously and the meeting was adjourned at 5:09 PM.

Respectfully submitted,  
Michael Brumm, Public Works Analyst