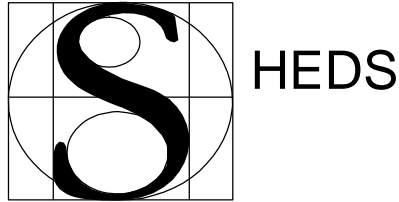


Village

of

Deerfield



Permit Application and Submission Requirements:

- 2 copies of your plat of survey marked to show the planned location of the shed.
- The permit application form filled out with the following information:
 1. Home Owner's name, address and phone number and signature.
 2. Contractor's name, address and phone number.
 3. Cost estimate of the work to be done.
 4. Brief description of work. (shed)
- 2 copies of the "plans" showing how the shed is constructed and anchored. These can be from the manufacturer if enough detail is shown.
- Plan review fee must be submitted with plans. (Checks only!)

Processing Time/Fee:

- Shed permits are considered in the normal flow of permits. Please allow plenty of time for this review period when submitting your permit application.
- Fees are \$23.00 per \$1,000 (or increment) of the cost of the work to be done, plus a \$50.00 certificate of compliance fee. A Plan Review Fee of \$20.00 (checks only) is due at the time of submittal.

Shed Installation Requirements:

- Sheds must be placed according to setback requirements in the individual zoning districts. R-3 zoning districts require detached accessory structures (sheds) to be at least 5 feet from any lot line. R-2 and R-1 zoning districts require them to be at least 10 feet from any lot line. In all zoning districts, sheds must be placed at least 10 feet from the principal structure (house).
- **Sheds over 100 square feet in size must be placed on a concrete pad and will require approved engineered grading and drainage plan for the property to be submitted with the plans.** All smaller sheds can be anchored using the manufacturer's anchoring kit.

THIS INFORMATION IS MEANT TO BE A BASIC GUIDELINE. DEPENDENT ON THE INDIVIDUAL SITUATION, FURTHER REQUIREMENTS MAY HAVE TO BE MET.

Permits ARE Required:

For installation of a new shed.

Permits are NOT

Required:

For repairs to an existing shed.