



SUBMITTAL CHANGE ORDER/PRINT REQUEST

Please fill out the information below when submitting changes to any active building permit. An itemized list / plans / proposal must be submitted with this change order to the Building Department.

Today's Date: _____ Permit No: _____

Homeowner/Tenant Name: _____

Contractor's Name: _____

Contractor's Phone No.: _____

Primary Name & cell #: _____

Email Address: _____

Address of Property: _____

Detailed summary of changes: _____

Estimated Cost of Changes: _____

PLAN REVIEW FEE MUST BE PAID IN FULL WITH CASH OR CHECK PAYABLE TO VILLAGE OF DEERFIELD.

\$50.00 - Residential

\$100.00 - Commercial

ALL PLAN/PERMIT RELATED PRINT REQUESTS WILL BE \$10/PAGE